



**Clark County Fire District 6**  
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MINUTES  
Clark County Fire District 6 Commissioners  
Regular Meeting  
Station 61, 7:30 p.m.  
August 15, 2017

Members present: Chairman Bloemke, Commissioner Collins and Commissioner Lothspeich.

The Regular Meeting called to order by Commissioner Bloemke at 7:30 p.m.

The Pledge of Allegiance was led by Commissioner Collins.

ADDITIONS TO AGENDA: Commissioner Bloemke added the NAEFO conference to new business.

Commissioner Lothspeich made a motion, seconded by Commissioner Collins, to approve the August 1, 2017 regular meeting minutes and have them posted for public view and on the District's website. Commissioner Bloemke pointed out an error in which a motion did not show passage. The motion passed unanimously with the correction to be made by the Board Secretary.

CORRESPONDENCE: None.

CITIZEN COMMUNICATION: None.

COMMITTEE REPORTS:

- Safety Committee: None.
- Parade Committee:  
Commissioner Bloemke reported early notice of the Vancouver Veteran's Day Parade. The route is different this year and he advised getting the District's entry in early.
- Risk Management Group: None.
- Fairgrounds Fire Facility Board: None.

CONSENT AGENDA:

Commissioner Lothspeich made a motion to adopt the Consent Agenda. Second by Commissioner Collins. The motion passed unanimously.

1. August Payroll Report:

Fire Fund 6212		EMS Fund 6242	
Salaries/Out of Class	\$363,762	Salaries/Out of Class	\$187,963
Volunteer Reimburs.	\$0		
Vacation Buy Back	\$13,544	Vacation Buy Back	\$0
O.T./FLSA	\$67,160	O.T./FLSA	\$19,100
Deferred Comp.	<u>\$10,500</u>	Deferred Comp.	<u>\$5,500</u>
Total	\$454,966	Total	\$212,563

(\$667,529)

Benefits:

Retirement	\$37,588
FICA/Medicare	\$20,125
Medical/Dental Ins.	\$92,311
Long Term Dis. Ins.	\$1,069
Deferred Comp	\$16,000

2. Financial Report: (8/7/2017 balance)

	<u>Cash</u>	<u>Invested</u>
Fire 6212	\$79	\$8,283,430
Capital Projects 6223	\$0	\$8,606,557
EMS 6242	\$924	\$2,970,303
Reserve Fund 6257	\$0	\$100,467
Capital Reserve 6258	\$0	\$1,203,775

CHIEF'S REPORT:

• July 2017 Station 151 Response Report.

In July, the station responded to 1 of 9 fire calls and 5 of 28 EMS calls in FD6. The total FD6 response was 6 of 37 calls or 16.22%.

Shift coverage in July was 20.98%. Total calls to date: 274, which is 13 more than last year.

• July 2017 Overtime Summary Report.

Total overtime for the month of July was \$117,239, up \$11,764 from June. Shift Replacement/Callback for July was \$66,120. Monthly average overtime is \$87,583.

• July 2017 Budget Performance Report.

Anticipated expenditures through the end of July is 58.3%. Fund 6212 (FIRE) has expended 49.5% and Fund 6242 (EMS) 52.2% of the annual budget.

OLD BUSINESS:

- Station 62 Project Update.

The scheduled bid opening of August 23<sup>rd</sup> has been moved to August 30<sup>th</sup> at 2:00 p.m. It is planned to present the recommended bid to the Board at their regular meeting on September 5, 2017.

Commissioner Collins stated he wants an outline of which items Chief Maurer is responsible for and not Mackenzie.

Commissioner Bloemke asked if we know who the project manager will be. Chief Green responded we do not know.

Chief Green reported the County has combined the four parcels of property into a single tax parcel.

Commissioner Bloemke asked the Board members if they are comfortable receiving a bid award recommendation on September 5<sup>th</sup> and also awarding that night. Commissioner Collins wants the ability to award if we decide to.

Chief Green stated Mackenzie will go through the bids thoroughly prior to September 5<sup>th</sup>. The bid will be in the Board packets on August 31<sup>st</sup> and will be amended as information becomes available.

There was discussion regarding the living arrangements at Station 62 during construction. Commissioner Collins is concerned we are not specifying what we want and leaving it up to the contractor.

- Strategic Plan.

Vancouver is in the process of bidding the same strategic plan process and Citygate is one of the bidders. Vancouver is scheduled to open bids on August 24<sup>th</sup>. Chief Green suggested we may want to wait until Vancouver Fire selects their vendor. There may be some overlap and cost savings. Commissioner Collins stated the Board was told we would have a scope of work. Chief Green stated he felt it was best to hold off until VFD selected to see if costs could be cut.

Commissioner Lothspeich asked if the same person would do the same study. Chief Green did not know as there were apparently 3 firms who VFD was looking at.

NEW BUSINESS:

- Meeting Change.

Commissioner Collins stated the NAEFO convention is in September and he will not be in town for the September 19<sup>th</sup> Board meeting. Commissioner Bloemke will also be at the convention and out of town after that but could attend via telephone. Commissioner Collins stated he would be back by September 21<sup>st</sup>.

Commissioner Collins made a motion, seconded by Commissioner Lothspeich, to move the September 19, 2017 regular Board meeting to Thursday, September 21, 2017 at 7:30 p.m. due to lack of a quorum on September 19<sup>th</sup>. The motion passed unanimously.

ROUND TABLE and GOOD OF THE ORDER:

- Commissioner Bloemke asked Chief Green to have Tina register himself and Commissioner Collins for the NAEFO convention. Commissioner Collins asked if air miles are available. Chief Green responded no, all miles are gone.


Commissioner Lothspeich made a motion to authorize August issuance of payroll warrants, authorize August payroll direct deposit, authorize August deposit of Federal, FICA and Medicare withholding, pre-authorization invoice transmittal and authorize the payment of current bills in the amounts of:

Fund 6212	\$269,035.46
Fund 6242	\$47,817.21
Fund 6223	\$2,188.75

The motion was seconded by Commissioner Collins and passed unanimously.

Meeting adjourned at 8:05 p.m.

Respectfully submitted,

  
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Dean Bloemke, Chair

  
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David Taylor, Board Secretary