



**Clark County Fire District 6**  
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MINUTES  
Clark County Fire District 6 Commissioners  
Regular Meeting  
Station 61, 7:30 p.m.  
July 18, 2017

Members present: Chairman Bloemke, Commissioner Collins and Commissioner Lothspeich.

The Regular Meeting called to order by Commissioner Bloemke at 7:30 p.m.

The Pledge of Allegiance was led by Commissioner Lothspeich.

ADDITIONS TO AGENDA: None.

Commissioner Lothspeich made a motion, seconded by Commissioner Collins, to approve the July 5, 2017 regular meeting minutes and the Board workshop minutes and have them posted for public view and on the District's website. The motion passed unanimously.

EXECUTIVE SESSION:

The Chair called for an executive session at 7:31 p.m. citing RCW 42.30.110(1)(i) to confer with the district's legal counsel involving litigation and RCW 42.30.110(1)(g) to review a public employee's performance.

Chief Green estimated the session would last one hour.

The Board returned from executive session at 8:32 p.m. The Chair announced the Board had a discussion with legal counsel and had taken no action.

CORRESPONDENCE: None.

CITIZEN COMMUNICATION: None.

COMMITTEE REPORTS:

- Safety Committee:  
Assistant Chief Taylor discussed the minutes of the July 11, 2017 Safety Committee meeting. One injury report for back pain was reviewed. Hearing testing was conducted in June. Personnel not receiving the test were sent instructions how to obtain a test.

Also discussed was an asbestos scare following a fire on May 26<sup>th</sup>. By way of rumor and incomplete information, an assumption of asbestos contamination was made by personnel who were on the scene of the fire. Ultimately it was demonstrated by receipt of lab test reports there was no asbestos-containing material at the fire scene and no contamination of equipment or personnel.

- Parade Committee: None.
- Risk Management Group: None.
- Fairgrounds Fire Facility Board:  
The Board met July 12, 2017. Commissioner Bloemke reported the meeting was mostly routine. The roofing job is moving forward according to the contractor's time table. The next FFFB meeting is scheduled for September 13<sup>th</sup>.

**CONSENT AGENDA:**

1. Commissioner Lothspeich made a motion to adopt the Consent Agenda. Second by Commissioner Collins. The motion passed unanimously.

**July Payroll Report:**

Fire Fund 6212		EMS Fund 6242	
Salaries/Out of Class	\$383,035	Salaries/Out of Class	\$180,089
Volunteer Reimburs.	\$7,771		
Vacation Buy Back	\$20,166	Vacation Buy Back	\$0
O.T./FLSA	\$47,438	O.T./FLSA	\$21,874
Deferred Comp.	<u>\$10,750</u>	Deferred Comp.	<u>\$5,500</u>
Total	\$469,160	Total	\$207,463
		(\$676,623)	

**Benefits:**

Retirement	\$37,397
FICA/Medicare	\$19,791
Medical/Dental Ins.	\$90,185
Long Term Dis. Ins.	\$1,069
Deferred Comp	\$16,250

2. Financial Report: (7/10/2017 balance)

	<u>Cash</u>	<u>Invested</u>
Fire 6212	\$3,277	\$8,967,056
Capital Projects 6223	\$0	\$8,723,339
EMS 6242	\$1,946	\$3,272,385
Reserve Fund 6257	\$0	\$100,481

Capital Reserve 6258                      \$0                      \$1,203,951

CHIEF'S REPORT:

- June 2017 Station 151 Response Report.  
In June, the station responded to 0 of 6 fire calls and 5 of 24 EMS calls in FD6. The total FD6 response was 1 of 30 calls or 3.33%.  
Shift coverage in June was 15.0%. Total calls to date: 234, which is 19 more than last year.
- June 2017 Overtime Summary Report.  
Total overtime for the month of June was \$105,475, up \$17,917 from May. Shift Replacement/Callback for June was \$51,355. Monthly average overtime is \$82,640.
- June 2017 Budget Performance Report.  
Anticipated expenditures through the end of June is 50.0%. Fund 6212 (FIRE) has expended 42.5% and Fund 6242 (EMS) 44.1% of the annual budget.

OLD BUSINESS:

- Standard of Cover / Strategic Plan.  
Chief Maurer, in response to Board discussion at the July 5<sup>th</sup> meeting, discussed the status of the 2008 Strategic Plan. There were four main bullet points in that 2008 plan and all have been completed or have an ongoing component. She stressed again to the Board the need for a new strategic plan.

Chief Maurer asked the Board to approve a request to obtain a bid from Citygate Associates, LLC for a single-source provider to develop a standard of cover and a strategic plan. Commissioner Collins made the motion to approve the request to obtain a bid from Citygate. The motion was seconded by Commissioner Lothspeich and passed unanimously.

- Union Grievance re Memorandum 07-2017.  
Commissioner Lothspeich made a motion, seconded by Commissioner Collins, that the Board is unable to resolve the grievance and encourage continued talks to attempt resolution. The motion passed unanimously. Chief Green stated the parties and legal counsel have agreed to meet August 3<sup>rd</sup>.

NEW BUSINESS:    None.

ROUND TABLE and GOOD OF THE ORDER:

- Assistant Chief Maurer stated a few months ago the District invested \$40,000 for new SCBA masks. Since then, we had a practice burn and there was no crazing on the glass and

no damage to equipment. The Board asked her if there was any word on the SCBA grant. She responded no and it may be the end of the year.

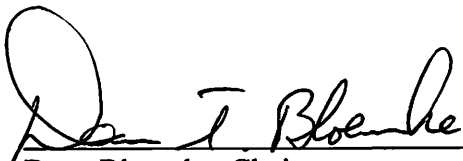
Commissioner Lothspeich made a motion to authorize July issuance of payroll warrants, July payroll direct deposits, July deposit of Federal and FICA/Medicare withholding, authorize pre-authorization invoice transmittal and authorize the payment of current bills in the amounts of:

Fund 6212	\$329,876.30
Fund 6223	\$802.00
Fund 6242	\$74,007.94

The motion was seconded by Commissioner Collins and passed unanimously.

Meeting adjourned at 8:47 p.m.

Respectfully submitted,

  
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Dean Bloemke, Chair

  
\_\_\_\_\_  
David Taylor, Board Secretary

The Local Board for Volunteer Firefighters was convened July 18, 2017 at 8:47 p.m.

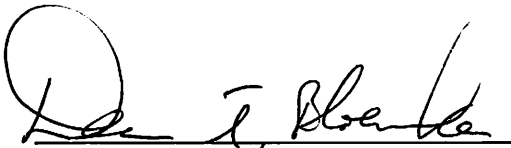
Members present: Commissioner Bloemke, Commissioner Collins and Chief Green.

Meeting called to order.

A pension enrollment form for a new volunteer was presented. The Board seconded and unanimously passed a motion to approve the pension enrollment.

Meeting adjourned at 8:48 p.m.

Respectfully submitted,



Dean Bloemke, Chairman



David Taylor, Board Secretary