



Clark County Fire District 6
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MINUTES
Clark County Fire District 6 Commissioners Meeting
Regular Meeting
Station 61, 7:30 p.m.
January 3, 2017

Members present: Chairman Bloemke, Commissioner Collins and Commissioner Lothspeich.

Meeting called to order by Commissioner Bloemke.

The Pledge of Allegiance was led by Commissioner Bloemke.

ADDITIONS TO AGENDA: None.

Commissioner Collins made a motion, seconded by Commissioner Lothspeich, to approve the December 20, 2016 regular meeting minutes and have them posted for public view and on the District's website. The motion passed unanimously.

CORRESPONDENCE: None.

CITIZENS COMMUNICATION: None.

COMMITTEE REPORTS:

- Safety Committee: None.
- Parade Committee: None.
- Risk Management Group: A meeting is scheduled for 1/4/17.
- Fairgrounds Fire Facility Board: The next meeting is 1/12/17.

CONSENT AGENDA:

Commissioner Lothspeich made a motion to adopt the Consent Agenda. Second by Commissioner Collins. The motion passed unanimously.

- Number of Calls Report:

<u>Calls, Dec. 2015</u>	<u>Calls, Dec. 2016</u>	<u>Calls to Date 2015</u>	<u>Calls to Date 2016</u>
EMS 470	EMS 487	EMS 5218	EMS 5517

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Fire	26	Fire	23	Fire	345	Fire	272
Cancelled	26	Cancelled	23	Cancelled	272	Cancelled	362
False Alarm	22	False Alarm	29	False Alarm	274	False Alarm	274
Good Intent	37	Good Intent	25	Good Intent	320	Good Intent	320
Other	27	Other	49	Other	330	Other	386
Total	608	Total	636	Total	6807	Total	7131

CHIEF’S REPORT: None.

The Chair announced he would alter the order of the agenda and go directly to New Business to accommodate guests.

NEW BUSINESS:

- Mackenzie Project Cost Projections.

Jeff Humphreys and Cathy Bowman were present representing the Mackenzie architectural firm to present preliminary costs for the projects.

Preliminary costs for the projects at all three stations totals \$13,276,475. This includes contingencies totaling \$2,690,105 which may reduce during the project.

Commissioner Lothspeich asked how much construction costs rise each year if construction is delayed. Jeff answered costs are anticipated to rise 7.5% per year.

Mackenzie anticipates the Station 62 project will begin first, followed by Station 61. They anticipate going to bid for Station 62 in July 2017 with a construction start date in August, then two to three months for construction. They anticipate going to bid on Station 61 late in 2017 with a March 2018 construction start. Station 63 new construction should go to bid late in 2017.

Commissioner Lothspeich stated they were originally looking at constructing the shop bays at Station 61 first to have a place for the crews to stay while remodeling. If we exclude the shop addition from the project, where will the crews go during remodeling? Asst. Chief Maurer responded the crews would move into the administrative offices and office staff and admin would be moved off site.

Commissioner Collins asked why it will take so long to get Station 63 started. Mackenzie responded they will not be able to go forward until September. Then there is the delay while mitigating the wetlands with the Corp of Engineers and County.

The next phase is developing construction design and development documents. One and one-half months for Station 62 and about two months for Station 61.

Commissioner Collins pointed out they are over budget on anticipated costs. The Board anticipates a \$10 million bond, then self-finance the remaining costs. Commissioner Bloemke asked Chief Taylor to prepare information to show how much of the costs the District could self-finance. Chief Green stated Jim Nelson would be back before the Board in March to speak to the Board about the bond.

Commissioner Collins again expressed amazement at the length of the timeline for the Station 63 project.

- Election of Board Officers.

Commissioner Collins stated the Board has seen a trend of the Chair staying in the position for two years. He therefore made a motion, seconded by Commissioner Lothspeich, to elect Commissioner Dean Bloemke as Chair and Commissioner Casey Collins as Vice Chair of the Board for 2017. The motion passed unanimously.

- Appointment of Board Secretary.

Commissioner Lothspeich made a motion, seconded by Commissioner Collins, to appoint David Taylor as Board Secretary for 2017. The motion passed unanimously.

- Board Workshop Dates and Subjects.

Commissioner Collins stated he prefers to hold the workshops prior to regular Board meetings. Commissioner Bloemke concurred, stating they are more effective handling just two or three items per session.

Commissioner Bloemke would like to use the first session for review of contracts and policies.

Commissioner Lothspeich stated we need to look at revenue and cost projections for the next few years to estimate taxes, new construction and the impact of any new debt. He added that the one percent limitation will again affect the District.

Topics for the 2017 workshops will include:

- Apparatus replacement,
- Personnel retirements over the next few years,
- A presentation on the status of our training program,
- An update on the volunteer program,
- An update on surveying and rating deficiencies.

Workshops will take place at 7:00 p.m. before Board meetings. There is no set duration, and the regular meeting will follow immediately thereafter. The first workshop is scheduled for February 7th at 7:00 p.m. The second workshop is February 21st at 7:00 p.m. The Board

request revenue and expenditure projections to be available by the second workshop in February. New SCBA costs should be included in 2018 in the event the grant is unsuccessful.

OLD BUSINESS:

- Staff Employment Agreements.

All agreements are complete except the four senior chiefs. Commissioner Bloemke stated he would entertain a motion to approve employment contracts.

Commissioner Lothspeich made a motion, seconded by Commissioner Collins, to approve a 1.75% cost of living increase and a 2.0% merit increase (3.75% total) for Chief Jerry Green. The motion passed unanimously.

Commissioner Lothspeich made a motion, seconded by Commissioner Collins, to approve a 1.75% cost of living increase and a 2.0% merit increase (3.75% total) for Assistant Chief David Taylor. The motion passed unanimously.

Commissioner Lothspeich made a motion, seconded by Commissioner Collins, to approve a 1.75% cost of living increase and a 2.0% merit increase (3.75% total) for Assistant Chief Shawn Newberry. The motion passed unanimously.

Commissioner Lothspeich made a motion, seconded by Commissioner Collins, to approve a 1.75% cost of living increase and a 2.0% merit increase (3.75% total) for Assistant Chief Kristan Maurer. The motion passed unanimously.

Commissioner Lothspeich made a motion, seconded by Commissioner Collins, to approve a 14.50% salary increase for Office Administrator Tina Mensinger. The motion passed unanimously.

Commissioner Lothspeich made a motion, seconded by Commissioner Collins, to approve a 11.50% salary increase for Office Assistant Nancy Olschewsky. The motion passed unanimously.

Commissioner Lothspeich made a motion, seconded by Commissioner Collins, to approve a 1.75% cost of living increase and a 3.25% merit increase (5.0% total) for Equipment and Facility Maintenance Specialist Arnie Kuchta. The motion passed unanimously.

Commissioner Lothspeich made a motion, seconded by Commissioner Collins, to approve a 1.75% cost of living increase and a 4.22% merit increase (5.97% total) for Volunteer Coordinator Merrill Thompson. The motion passed unanimously.

Commissioner Lothspeich made a motion, seconded by Commissioner Collins, to approve a 1.75% cost of living increase and a 0.25% merit increase (2.0% total) for Maintenance Worker Ron Deebel. The motion passed unanimously.

Commissioner Lothspeich made a motion, seconded by Commissioner Collins, to approve a 1.75% cost of living increase and a 0.25% merit increase (2.0% total) for Public Information Officer/Public Education David Schmitke. The motion passed unanimously.

EXECUTIVE SESSION: None.

ROUND TABLE and GOOD OF THE ORDER:

- Commissioner Lothspeich offered thanks to all who assisted with Santa's Posse.
- Commissioner Lothspeich praised crews for the work at a recent structure fire.
- The annual Legislative Day is scheduled for January 26th. Commissioners Bloemke and Lothspeich are attending.
- Commissioners Lothspeich and Bloemke are scheduled to attend the WFCB Board meeting on January 21st in Olympia.
- Commissioner Collins remarked how good the stations looked during the holidays.
- An audience member remarked the Vancouver School District is running a \$400+ million bond election.

The Chair asked the other Board members if they were happy staying with their current committee assignments. They both indicated they were. The Chair stated the current (2016) committee appointments will stand for 2017.

Commissioner Collins made a motion to authorize Commissioner compensation and authorize the payment of current bills in the amounts of:

Fund 6212	\$103,091.73
Fund 6242	\$39,972.82

The motion was seconded by Commissioner Lothspeich and passed unanimously.

Meeting adjourned at 8:17 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Dean T. Bloemke", written over a horizontal line.

Dean Bloemke, Chair

A handwritten signature in blue ink, appearing to read "David Taylor", written over a horizontal line.

David Taylor, Board Secretary