



**Clark County Fire District 6**  
8800 NE Hazel Dell Avenue, Vancouver, WA 98665  
(360) 576-1195 • Fax (360) 576-1198 • [www.ccf6.org](http://www.ccf6.org)

MINUTES  
Clark County Fire District 6 Commissioners Meeting  
Regular Meeting  
Station 61, 3:00 p.m.  
September 14, 2016

Members present: Chairman Bloemke and Commissioner Lothspeich.  
Commissioner Collins is out of town.

Meeting called to order by Commissioner Bloemke.

Commissioner Bloemke led the Pledge of Allegiance.

ADDITIONS TO AGENDA: None.

Commissioner Lothspeich made a motion, seconded by Commissioner Bloemke, to approve the September 6, 2016 regular meeting minutes and have them posted for public view and on the District's website. The motion passed unanimously.

CORRESPONDENCE: None.

CITIZENS COMMUNICATION: None.

COMMITTEE REPORTS:

- Safety Committee: None.
- Parade Committee: None.
- Risk Management Group: None.
- Fairgrounds Fire Facility Board:

A meeting is scheduled for today at 4:30 p.m.

CONSENT AGENDA:

Commissioner Lothspeich made a motion to adopt the Consent Agenda. Second by Commissioner Bloemke. The motion passed unanimously.

1. August Payroll Report:

Fire Fund 6212		EMS Fund 6242	
Salaries/Out of Class	\$382,310	Salaries/Out of Class	\$154,571
Volunteer Reimburs.	\$0		
Vacation Buy Back	\$15,950	Vacation Buy Back	\$2,220
O.T./FLSA	\$33,172	O.T./FLSA	\$13,087
Deferred Comp.	<u>\$10,625</u>	Deferred Comp.	<u>\$3,500</u>
Total	\$442,057	Total	\$173,378

(\$615,435)

Benefits:

Retirement	\$32,555
FICA/Medicare	\$16,957
Medical/Dental Ins.	\$95,666
Long Term Dis. Ins.	\$1,069
Deferred Comp	\$14,125

2. Financial Report: (8/8/2016 balance)

	<u>Cash</u>	<u>Invested</u>
Fire 6212	\$397	\$6,359,902
EMS 6242	(\$3,283)	\$2,749,877
Reserve Fund 625	\$0	\$62,509
Capital Reserve 6258	\$0	\$3,937

CHIEF'S REPORT:

- August 2016 Station 151 Response Report.

In August, the station responded to 2 out of 8 fire calls and 8 of 32 EMS calls in FD6. Overall, response was made to 10 out of 40 calls (25.0%). Shift coverage was 20.97%. Calls to date for 2016 were 313 compared to 265 in 2015.

- August 2016 Overtime Summary Report.

Total overtime for the month of August was \$62,312, compared to \$50,479 in July 2016, an increase of \$11,833. Shift replacement/callback increased \$15,586 from July. Average monthly overtime for 2016 is \$64,917 reflecting a decrease of \$7,504 compared to 2015.

- August 2016 Budget Performance Reports.

Anticipated expenditures through the end of August are 66.7%. Fund 6212-Fire is 55.80% expended and Fund 6242-EMS is 56.20% expended.

## OLD BUSINESS:

- SCBA Mask Replacement Update.

The new masks were ordered on September 8<sup>th</sup>. Delivery is expected between 4 and 6 weeks. SCBA Techs will then transfer equipment to the new masks.

## NEW BUSINESS:

- Station 63 Site Plan Layout.

Chief Green reported the architect's Option C, which separates the training and admin/truck bay buildings, would cost approximately \$250,000 more, since it requires separate hookups for sewer, electric, gas, etc. The HVAC alone is \$100,000 more.

Commissioner Bloemke wants to ensure on Option B the buildings shown are not separate buildings with a breezeway between them.

Commissioner Lothspeich stated the \$250,000 extra needed if selecting Option C is not a good use of public funds. He made a motion to direct the architects to pursue Option B. Commissioner Bloemke seconded. The motion passed unanimously.

Commissioner Bloemke still wants to review and look at combining the Cadets with the training facility. He said it would not interfere with other training at the facility as the Cadets meet during lunch. Chief Green stated the Cadet program may switch to mornings next school year. Commissioner Bloemke stated the program should be arranged so it is most convenient to us.

Regarding the new station, he said we may have to enlarge the training building for storage and extra bathrooms to accommodate the Cadets.

- Financial Management Policy.

Chief Taylor presented the new draft policy. Currently, the only financial policy adopted is regarding fund balances. It is recommended the District have more comprehensive financial management policies. It can make a difference when being rated for a bond.

Commissioner Bloemke made a motion to adopt the draft and directed staff to bring it back on October 4<sup>th</sup> formatted for Board signatures. Second by Commissioner Lothspeich. The motion passed unanimously.

- Station 63 Project.

Chief Green pointed out documents which have been added to Dropbox, including a draft construction schedule. According to the schedule, the project would be complete in April 2019.

- Acquisition Consulting Services.

Chief Green reported on a Mackenzie-supplied list of firms used for various consulting specialties, including geotechnical engineers, surveyors, environmental and soils. This was added to the Board's packet today.

EXECUTIVE SESSION:

None.

ROUND TABLE and GOOD OF THE ORDER:

- The Public Safety Complex Open House is scheduled for September 24<sup>th</sup> from 12 p.m. to 4 p.m.
- There was a discussion regarding AMR Coverage of concerts at the Amphitheater. The Chief reported if the ambulance staffed by off-duty AMR personnel which is covering the concert has to transport a patient, FD6 apparatus may be dispatched to cover incidents at the Amphitheater until another ambulance arrives at the facility to stand by.

The Board was concerned about this as the Amphitheater made the decision to change providers for EMS at concert events. AMR should provide sufficient personnel at concert events to ensure the District is not required to respond to the amphitheater for routine EMS needs.

- Commissioner Lothspeich would like to be informed at the end of the year the number of responses by FD6 into Clark County Fire & Rescue's jurisdiction.
- Commissioner Bloemke followed up with the Fair Board regarding the District's recommendation to dedicate the fire station on the fairgrounds to R.T. (Dick) Streissguth. The Fair Board agreed and adopted it at their meeting on September 12<sup>th</sup>. A future ceremony will be planned.

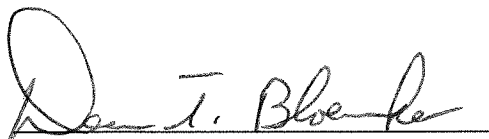
Commissioner Lothspeich made a motion authorizing September issuance of payroll warrants, September payroll direct deposits, September deposit of Federal and FICA/Medicare withholding, preauthorization invoice transmittal for Visa charges and authorizing the payment of current bills in the amounts of:

Fund 6212	\$264,897.90
Fund 6242	\$42,668.41

The motion was seconded by Commissioner Bloemke and passed unanimously.

Meeting adjourned at 3:48 p.m.

Respectfully submitted,

  
Dean Bloemke, Chair

  
David Taylor, Board Secretary

The Local Board for Volunteer Firefighters was convened.

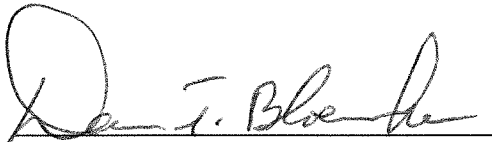
Members present: Commissioner Bloemke, Commissioner Lothspeich, Chief Green and Board Secretary Taylor.

Meeting called to order.

The Board seconded and unanimously passed a motion to approve the Certificate of Eligibility for Pension for Chris Herzog.

Meeting adjourned.

Respectfully submitted,



Dean Bloemke, Chairman



---

David Taylor, Board Secretary