



Clark County Fire District 6
8800 NE Hazel Dell Avenue, Vancouver, WA 98665
(360) 576-1195 • Fax (360) 576-1198 • www.ccf6.org

MINUTES
Clark County Fire District 6 Commissioners Meeting
Regular Meeting
Station 61, 7:30 p.m.
April 5, 2016

Members present: Chairman Bloemke, Commissioner Lothspeich.

Meeting called to order by Commissioner Bloemke.

Commissioner Lothspeich led the Pledge of Allegiance.

ADDITIONS TO AGENDA: The sale of Engine 151 was added to the FFFB report; AMR response report was added to the Chief's Report.

Commissioner Lothspeich made a motion, seconded by Commissioner Bloemke, to approve the March 15, 2016 regular meeting and Board workshop minutes and to have them posted for public view and on the District's website. The motion passed unanimously.

CORRESPONDENCE: A letter was received from the Sherwood Neighborhood Association, signed by twenty members, requesting the Board to consider locating a fire station on the east side of I-5 to ensure rapid responses during natural disasters or other emergencies. Chief Green reported Assistant Chief Maurer has already been in contact with the Association and offered to meet with them.

CITIZENS COMMUNICATION: None.

COMMITTEE REPORTS:

- Safety Committee: None.
- Parade Committee: The Parade of Bands is Saturday, May 21, 2016.
- Risk Management Group:
 - ▶ A meeting is scheduled for April 6th. Commissioner Bloemke will substitute for Commissioner Collins.

- **Fairgrounds Fire Facility Board:**

- Bids for interior painting were again received. After reviewing the bids, CCSO and the Fire Marshal pulled out, stating the cost was too high for the entire project. Chief Green reported the common public restroom will be painted. In addition, the FFFB will proceed with ceiling repair & painting in the truck bay. This was approved via emails of FFFB members.
- Engine 151 sold at auction for \$5,225. The net receipt to the FFFB will be less, following a ten percent commission.

CONSENT AGENDA:

Commissioner Lothspeich made a motion to adopt the Consent Agenda. Second by Commissioner Bloemke. The motion passed unanimously.

- **Number of Calls Report:**

| <u>Calls, Mar 2015</u> | | <u>Calls, Mar 2016</u> | | <u>Calls to Date 2015</u> | | <u>Calls to Date 2016</u> | |
|------------------------|------------|------------------------|------------|---------------------------|-------------|---------------------------|-------------|
| EMS | 415 | EMS | 479 | EMS | 1233 | EMS | 1366 |
| Fire | 22 | Fire | 15 | Fire | 45 | Fire | 42 |
| Cancelled | 33 | Cancelled | 17 | Cancelled | 74 | Cancelled | 77 |
| False Alarm | 24 | False Alarm | 15 | False Alarm | 52 | False Alarm | 51 |
| Good Intent | 19 | Good Intent | 22 | Good Intent | 53 | Good Intent | 64 |
| Other | 25 | Other | 32 | Other | 65 | Other | 85 |
| Total | 538 | Total | 580 | Total | 1522 | Total | 1685 |

CHIEF’S REPORT:

- **AMR Responses.**

Chief Green reported on AMR response time compliance during 2014 and 2015. For Priority 1 and 2 in high density areas, AMR has up to a 9:59 response time. All of Fire District 6 is considered high density.

In 2014, AMR was compliant 94.26% overall. Chief Green pointed out that in 2014, AMR had a “Stop the Clock” agreement which improved that compliance. In 2015, AMR was compliant 92.14% overall.

OLD BUSINESS:

- **Grievances.**

Brandon Franck, representing IAFF Local 1805, reported no one from the union in authority is available to discuss the grievance with the Board. The Board delayed their discussion until after their Executive Session.

- Unfair Labor Practice.

Again, Brandon Franck reported no one is available from the union to discuss the ULP at this time.

NEW BUSINESS:

- Volunteer Program Guideline – Clothing Modification.

The Volunteer Program Coordinator request consideration of providing a crew-neck sweat shirt to new volunteers. When riding out or on other District events, this enables them to appear more uniform. Chief Green suggests that it be a ¼ zip sweatshirt, as it is a little dressier and more in line with what the duty crews wear.

The sweat shirt would be issued and if the volunteer leaves, it would be returned to the District.

Commissioner Lothspeich made a motion to make the change and issue a ¼ zip sweat shirt to new volunteers. Second by Commissioner Bloemke. The motion passed unanimously.

EXECUTIVE SESSION:

The Board moved to Executive Session at 7:45 p.m. in accordance with RCW 42.30.110, Section 1, to meet via telephone with District Attorney regarding potential litigation. The Session is expected to last 15 minutes.

The Board returned from Executive Session at 8:03 p.m. and reported no action had been taken.

Commissioner Lothspeich made a motion the Board is unable to resolve the Killian and Todd grievances. Second by Commissioner Bloemke. Commissioner Lothspeich stated the Board encourages the parties to continue to attempt to resolve the grievances. The motion passed unanimously.

NEW BUSINESS: (continued)

- Architect Agreement – Phase 1 Services.

The agreement has been reviewed and approved by Attorney Brian Snure. The agreement has a flat fee for services of \$108,118. Commissioner Lothspeich pointed out that Phase 1 has a completion date of the end of July 2016. After July, planning will ensue for remodeling of Station 61 and 62. Phase 3, Construction, is planned for the spring of 2017.

Commissioner Bloemke asked if the fee was about what was anticipated. Assistant Chief Maurer reported it was. Chief Maurer report other departments, including Bainbridge Island, Albany, Pendleton had a lower cost, but some work had already been completed.

Commissioner Lothspeich asked if the District rebuilt on the current Station 63 site, would a traffic study be required? Chief Maurer responded it is unknown at this point.

Assistant Chief Maurer reported there are four sites under consideration:

- ▶ The existing Station 63 site,
- ▶ The existing Station 63 site plus a training facility at the Hwy 99 location,
- ▶ The existing Station 63 site with the Spacemaster property
- ▶ The existing Station 63 site with the IQ property and/or the Spacemaster property.

Commissioner Bloemke expressed a concern about managing all of these projects at the same time. Asst. Chief Maurer reported the remodeling projects would begin in advance of the Station 63 construction.

Commissioner Lothspeich asked if it is possible the remodeling would be well underway or complete prior to construction. Asst. Chief Maurer responded yes, that is possible.

Commissioner Lothspeich asked if we do a two story building and the upstairs is not a public area, are we still required to have an elevator? Chief Maurer responded yes, it is required. In addition, she reported OSHA appears to be close to eliminating fire poles due to injuries caused over the years by using them.

Commissioner Lothspeich asked about the Station 151 property for a training tower. Asst. Chief Maurer responded the location is too far north for crews to travel to and maintain operations in the rest of the District.

Commissioner Bloemke stated he prefers not to consider item 2 unless the other three options were not considered viable. Asst. Chief Maurer responded it is important to consider future response and deployment on the east side. That is why it was kept as an option. It could be moved to an alternate service under Station 63.

Commissioner Lothspeich made a motion to enter into an agreement with Mackenzie for Phase 1. Task 5, #2 will move from Base to Alternate. Contract for Phase 1 is \$108,119. Second by Commissioner Bloemke. The motion passed unanimously.

- Resolution 2016-03 EMS Levy Renewal.

Chief Green reported the resolution was drafted by Attorney Snure. Commissioner noted the Board had held a public hearing on the levy with no public comment received. Commissioner Lothspeich made a motion to adopt Resolution 2016-03. Second by

Commissioner Bloemke. The motion passed unanimously.

- Crisis Manager Chaplain – Job Description

Chief Green made a brief presentation regarding the Chaplain currently serving the District, Bill Caudill. Bill has been involved with the department for some time through his service with the Clark County Chaplaincy and was involved in both the FF Hamel and Dick Streissguth funeral. As there are many services he could provide to the District directly, including staff and their families, the Chief presented a Job Description for the position and would have him considered a volunteer in the department in a more official role as Crisis Manager Chaplain. The Clark County Chaplaincy agrees with this.

Commissioner Lothspeich asked if he is covered under the Volunteer Relief and Pension. The Chief said he did not believe so under the guidelines, but would check with them. He would remain covered under the Clark County Chaplaincy.

Commissioner Bloemke asked if there was a screening process for the position. Chief Green responded he would undergo the WSP background check. Commissioner Bloemke asked if he is still covered under the Clark County Chaplaincy while serving us. Chief Green responded yes, he would serve a dual role.

Commissioner Lothspeich made a motion to adopt the Job Description as presented, dated April 5, 2016. Second by Commissioner Bloemke. The motion passed unanimously.

- Station 61 Truck Bay Lighting Replacement

Assistant Chief Maurer reported the electric ballast is failing on the light fixtures in the truck bay at Station 61. Every time Prairie Electric comes to fix them, it is a minimum of \$1,000. The company that manufactured the lights is no longer in business.

A proposal for new lighting was presented. Bids were received as follows:

| | | |
|-------------------------|------------|----------|
| Prairie Electric: | T-8 lights | \$17,200 |
| | LED Lights | \$18,900 |
| Pacific Energy Concepts | LED Lights | \$17,785 |

The LED lights use an LED driver instead of a ballast.

Commissioner Bloemke asked if staff had checked for any program to assist with the cost of replacement. Chief Maurer reported there were none available. She further said Commissioner Collins asked about grants, but there are none available.

Commissioner Bloemke asked, regarding the failure of the ballast, if they could just change it out. Asst. Chief Maurer stated even when the ballast is replaced, the lights are again failing at three to six months. She reported the LED fixtures are rated to last approximately 200,000 hours. There are 36 fixtures in the bay which lasted about five years.

Commissioner Lothspeich made a motion to award the bid to Pacific Energy Concepts, providing Chief Maurer checks to ensure this will not interfere with planned earthquake studies. Second by Commissioner Bloemke. The motion passed unanimously.

ROUND TABLE and GOOD OF THE ORDER:

- The Streissguth family is the Grand Marshal for the Parade of Bands and a recognition event is planned for May 20th from 5:30 to 7:00 p.m. at the Hostess House. At 6:15 p.m. the family will be given a framed parade poster. All are invited to attend.

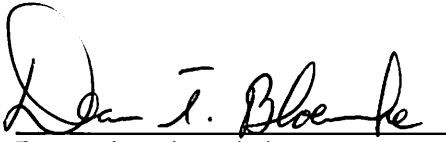
Commissioner Lothspeich made a motion authorizing Commissioner compensation and authorizing the payment of current bills in the amounts of:

| | |
|-----------|--------------|
| Fund 6212 | \$102,490.53 |
| Fund 6242 | \$39,296.98 |

The motion was seconded by Commissioner Bloemke and passed unanimously.

Meeting adjourned at 8:45 p.m.

Respectfully submitted,



Dean Bloemke, Chair



David Taylor, Board Secretary