



Clark County Fire District 6
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MINUTES

Clark County Fire District 6 Commissioners Meeting
Regular Meeting
Station 61, 7:30 p.m.
November 15, 2016

Members present: Chairman Bloemke, Commissioner Collins and Commissioner Lothspeich.

Meeting called to order by Commissioner Bloemke.

The Pledge of Allegiance was led by Commissioner Collins.

ADDITIONS TO AGENDA: None.

Commissioner Collins made a motion, seconded by Commissioner Lothspeich, to approve the November 1, 2016 Public Hearing and regular meeting minutes and have them posted for public view and on the District's website. The motion passed unanimously.

CORRESPONDENCE:

The Board Secretary reported the Board Chair had received a letter addressed to the Board from Jim and Holly Harrington, who live at a La Center address and reportedly own a property in Fire District 6. In the letter, they state they estimate the District will have a \$2.4 million surplus. They state there is no "substantial need" to increase the budget. They ask the Board to enact a policy to provide a 21-day notice of the budget hearing and provide an up-to-date budget report.

CITIZENS COMMUNICATION: None.

COMMITTEE REPORTS:

- Safety Committee: None.
- Parade Committee:
Mark Puch reported Darren LaFavor was scheduled to drive Engine 0 to the Veteran's Day Parade in Vancouver, but unsure if that occurred.
- Risk Management Group: None.
- Fairgrounds Fire Facility Board:
In the 2017 proposed budget, an error was made in the anticipated sewer latecomer fees.

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The fees are removed from the final version of the budget. With the District's share of roof replacement at the Public Safety Complex, the Fire District's share of the budget is \$97,800.

There was some discussion about cutbacks in the Clark County Sheriff's budget which may cause the closure of the CCSO Central Precinct office. It was thought all would then move to West Precinct and overwhelm the Public Safety Complex facility. Commissioner Bloemke reported he understood it is only about three personnel.

CONSENT AGENDA:

Commissioner Lothspeich made a motion to adopt the Consent Agenda. Second by Commissioner Collins. The motion passed unanimously.

1. November Payroll Report:

Fire Fund 6212		EMS Fund 6242	
Salaries/Out of Class	\$387,281	Salaries/Out of Class	\$154,861
Volunteer Reimburs.	\$0		
Vacation Buy Back	\$5,682	Vacation Buy Back	\$0
O.T./FLSA	\$101,987	O.T./FLSA	\$4,083
Deferred Comp.	<u>\$10,475</u>	Deferred Comp.	<u>\$3,500</u>
Total	\$505,415	Total	\$162,444
(\$667,859)			

Benefits:

Retirement	\$34,782
FICA/Medicare	\$17,385
Medical/Dental Ins.	\$95,676
Long Term Dis. Ins.	\$1,069
Deferred Comp	\$13,975

2. Financial Report: (11/7/2016 balance)

	<u>Cash</u>	<u>Invested</u>
Fire 6212	\$27	\$9,311,941
EMS 6242	\$145	\$3,399,302
Reserve Fund 625	\$0	\$62,624
Capital Reserve 6258	\$0	\$3,945

CHIEF'S REPORT:

- October 2016 Station 151 Response Report.

In October, the station responded to 1 of 4 fire calls and 4 of 17 EMS calls in FD6. Overall,

response was made to 5 of 21 calls (23.8%). Shift coverage was 24.19%. Calls to date for 2016 are 379 compared to 348 in 2015.

- October 2016 Overtime Summary Report.
Total overtime for the month of September was \$59,139 which is \$3,455 less than September. Shift Replacement/Callback for September was \$18,059. Average monthly overtime for 2016 is now \$64,107 reflecting a decrease of \$3,268 compared to 2015.
- October 2016 Budget Performance Report.
Anticipated expenditures through the end of September is 83.3%. Fund 6212 (FIRE) has expended 69.3% and Fund 6242 (EMS) 70.4% of annual budget.

OLD BUSINESS:

- Non-Represented 2017 Employee Wages & Benefits.
Chief Green discussed the Snure Seminar information which discussed the need for departments to present contract offers to employees, then allow them time to review it and request any modifications. This is intended to avoid the “take it or leave it” approach which had prompted legal action in another jurisdiction, then the Board can decide what they are willing to change.

The Chief informed the Board the non-represented staff have not yet seen their proposed contract. He will present it to each employee when the salary is determined.

Commissioner Lothspeich stated he does not think the Board desires to negotiate all employee contracts – he would rather have the Chief do that. Commissioner Bloemke agreed this is common practice for the CEO to negotiate the contracts.

Arnie Kuchta, the District’s Equipment and Facility Maintenance Specialist interrupted, asking, “Am I going to get a chance to say anything, or what?”

The Board permitted Arnie to speak. Kuchta stated he wants to have his opinion heard. He does not agree with the comparables – they do not match what he does. He feels the District should find comparables for what he does. Most do not require the certifications he is required to have. He said he does not feel well received or appreciated. He just wants to be able to communicate.

Commissioner Collins stated that will happen as each employee will now negotiate their own contract.

Kuchta stated he is called non-represented but he represents himself.

Commissioner Lothspeich stated to Kuchta that he was in more of a facilities role now than wrenching. He offered we should probably look at his job description and consider changes.

Kuchta responded his job description is vague. He stated further that Kristin made that clear when she presented him with his challenge coin in the presence of other personnel. She mentioned as she presented we do not understand all that Arnie does. Kuchta said that's exactly right – you don't. I just want to be heard.

Commissioner Bloemke stated he had been researching comparables since his return from conference. Commissioner Collins stated we need to consider so many things now, including CPI, longevity, comparables, etc.

Tina Mensinger, the District's Office Administrator, spoke regarding her salary and that of the Office Assistant. She said their salaries have been quite a bit below the comparables average. She is hopeful they can achieve something closer to the comparables.

Merrill Thompson, the District's part-time Volunteer Coordinator, stated he should also chime in. He said it is what Arnie said: it is not about pay, it is about being heard. The evaluation and salary discussion should occur on the same day. As it is now, someone shows up with a contract and says "sign this."

Kuchta stated they get their contract in December. All the other agencies know what they are getting in October. This is the most this has ever been discussed.

Chief Green said this is the earliest the Board has received the employee evaluations, per the Board's request.

Kuchta said he had one last question, which is when will the non-represented employees know what they will get.

Commissioner Collins stated the Board will give direction to the Chief. The Chief will meet with each employee to discuss their contract and revisions.

NEW BUSINESS:

- 2017 Preliminary Budget for Fire and EMS.
Chief Taylor discussed Banking Capacity as the Board had requested at their last meeting. If the Board chooses to bank capacity, they can do that by adopting a resolution with a \$0 increase and the amount will be banked.

Chief Taylor then presented the Board with two versions of the 2017 Fire Budget. The first contains a resolution with a 0.0 percent increase and \$0 dollars increase. He also presented a version containing a resolution authorizing a 0.953% increase, which is the state Implicit Price Deflator. He said he did not prepare a resolution stating there is a substantial need to get the full one percent, as that additional 0.047% would only gain the District \$4,830. The second resolution authorizes the levy and adopts the 2017 Preliminary Fire Budget.

The EMS budget has only one resolution as this is a brand-new levy. It authorizes the levy and adopting the budget.

Commissioner Lothspeich stated next year the District has some significant expenses, including SCBA's and other high-dollar items. He had calculated the 0.953% increase and it amounts to less than \$5.00 for his house next year. Commissioner Bloemke did not want to take the full one percent and is happy with the IPD increase.

Commissioner Lothspeich made a motion, seconded by Commissioner Collins, to adopt Resolution 2016-09 authorizing the 0.953% property tax increase. The motion passed unanimously.

Commissioner Lothspeich made a motion, seconded by Commissioner Collins, to adopt Resolution 2016-10 authorizing the tax levy and adopting the 2017 Preliminary Fire Budget. The motion passed unanimously.

Commissioner Lothspeich made a motion, seconded by Commissioner Collins, to adopt Resolution 2016-11 authorizing the tax levy and adopting the 2017 Preliminary Emergency Medical Services Budget. The motion passed unanimously.

EXECUTIVE SESSION:

In Accordance with RCW 42.30.110 (1)(g), the Chair called an Executive Session at 8:15 p.m. to review performance evaluations of public employees. The Chair anticipated the session would last until 8:45 p.m.

Following an extension at 8:48 p.m. and another at 9:07 p.m., the Board returned to regular session at 9:22 p.m. The Chair announced no action had been taken in Executive Session.

Commissioner Collins made a motion, seconded by Commissioner Lothspeich, to direct the Chief to negotiate with non-represented employees and discuss their salary and benefits. The Chief will then bring that information back to the Board. The motion passed unanimously.

ROUND TABLE and GOOD OF THE ORDER:

Commissioner Bloemke attended the recent Volunteer pancake breakfast at Chuck's Produce. It was one of the most successful events ever.

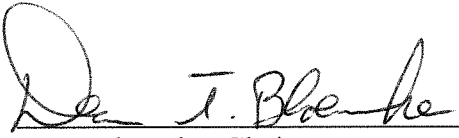
Commissioner Collins made a motion to authorize November issuance of payroll warrants, authorize November payroll direct deposits, authorize the November deposit of Federal and FICA/Medicare withholding, authorize the preauthorization invoice transmittal for Visa charges and authorize the payment of current bills in the amounts of:

Fund 6212	\$402,035.59
Fund 6242	\$42,620.67

The motion was seconded by Commissioner Lothspeich and passed unanimously.

Meeting adjourned at 9:24 p.m.

Respectfully submitted,



Dean Bloemke, Chair



David Taylor, Board Secretary