



Clark County Fire District 6

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MINUTES

Clark County Fire District 6 Commissioners Meeting
Regular Meeting
Station 61, 7:30 p.m.
June 16, 2015

Members present: Chairman Lothspeich, Commissioner Bloemke, Commissioner Collins

Meeting called to order. Commissioner Lothspeich led the assemblage in the Pledge of Allegiance.

ADDITIONS TO AGENDA:

The Chief will provide an IT position update and discuss the part-time Maintenance position under Chief's Report and Commissioner Collins wishes to discuss the State Auditor's ruling regarding what constitutes "actual attendance" at a Board meeting Under Old Business.

The Board seconded and unanimously passed a motion approving the June 2, 2015 regular meeting minutes as amended, which included Commissioner Collins disagreement with the State Auditor's position regarding "actual attendance" at Board meetings, and to have them posted for public view and on the website.

CORRESPONDENCE: None

CITIZENS COMMUNICATION: None

COMMITTEE REPORTS:

Safety: No report.
Parade: No activity.

CONSENT AGENDA:

The Board seconded and unanimously passed a motion to adopt the Consent Agenda.

1. June Payroll Report:

Fire Fund 6212

Salaries/Out of Class	\$356,743
Volunteer Reimb.	\$0
Vacation Buy Back	\$2,140
O.T./FLSA	\$56,835
Deferred Comp.	<u>\$10,475</u>
Total	\$426,193

EMS FUND 6242

Salaries/Out of Class	\$149,606
Vacation Buy Back	\$0
O.T./FLSA	\$16,194
Deferred Comp.	<u>\$4,000</u>
Total	\$169,800

(\$595,993)

Benefits:

Retirement	\$31,280
FICA/Medicare	\$16,046
Medical/Dental Ins.	\$94,818
Long Term Dis. Ins.	\$791
Deferred Comp	\$14,475

2. Financial Report: (6/8/15 balance)

	<u>Cash</u>	<u>Invested</u>
Fire 6212	\$3,912	\$6,709,126
EMS 6242	\$1,868	\$3,508,749
Reserve Fund 6257	\$0	\$160,012
Capital Reserve 6258	\$0	\$92,697

CHIEF'S REPORT:

In May, Station 151 crews were available for 33.33% of Fire calls and 15.38% of EMS calls into District 6 for an average response of 21.43%. Shift coverage for May was 32.25%.

Overtime for May was \$89,659, an increase of \$8,900 more than the month of April. Average overtime for 2015 has been \$72,451 per month.

With 41.7% of the year expended, the expenditures for Fund 6212 were 36.2% and for Fund 6242 28.9%.

An EF Recovery Claims Summary Report was provided to the Board. The District has received \$30,386.21 in claims recovery from January 1, 2008 to June 3, 2015.

Background checks for IT candidate Dustin Fulwiler have been completed and his physical exams are scheduled for June 24, 2015. It is anticipated he will begin work on July 1, 2015.

The Chief reviewed the highlights of Mr. Fulwiler's resume with the Board.

Part-time Maintenance worker Ron Deebel has completed 7 months of service with District 6. Citing his excellent performance, Chief Green proposed increasing his hourly compensation by \$1.00 per hour which would raise his hourly pay to \$17 per hour.

The Board seconded and unanimously passed a motion to increase Mr. Deebel's hourly rate to \$17.00 per hour.

In the future, the District may wish to consider the development of the part-time Maintenance position to full time.

OLD BUSINESS:

Staff had been asked to prepare a modified schedule for repayment into Fund 6258 to include the additional cost of the two new fire engines change orders.

This document was prepared and presented for the Board's action.

A motion was seconded and unanimously passed to revise the repayment schedule into Fund 6258 as set forth in the June 16, 2015 proposal. The motion was unanimously passed.

The Board had authorized the purchase of four Ward No Smoke devices to be placed on E65, E66, the Rehab 61 and the air unit. Three of these units have been installed but it was determined that Rehab 61 could not be retrofitted to accept a Ward unit.

Staff proposed that Rehab 61 be parked outside the station and that a Ward unit be installed on Rescue 61.

Because of the age of Rescue 61 and because it will only be used sparingly, the Board decided that unit could be resituated in the engine bay so that it was away from living quarters and that the station doors should be opened before the unit was started. Rehab 61 will be stored outside where its starting process would not impact the air quality in Station 61.

These actions will eliminate the need to buy four Ward units as three will suffice.

Commissioner Collins voiced his concern over the State Auditor's directive that Board members not physically present at a Board meeting can be counted as creating a quorum, but cannot receive compensation for their meeting participation.

It has been a long standing practice, made possible by modern communicative methods, that Board members who participated in Board meetings by speaker phone receive compensation for meeting participation. These instances have been recorded in Board minutes for a number of years and have never been questioned in any audits done by the State Auditor.

Commissioner Collins asked that the WFCOA be requested to contact the State Auditor regarding this new directive to determine how that decision was reached by state law or departmental discussion.

It was asked whether a similar policy was implemented at other special purpose Districts Board's.

If the policy is to be followed statewide, the WFCOA could make all member District's aware of this procedure.

Commissioner Collins stated he was not personally affected but was worried the effect it might pose for future Board members.

NEW BUSINESS:

A redraft of a Mutual Aid Agreement (with Auto Aid Provisions) for Fire and Emergency Medical Services between Clark County Fire Districts, Cowlitz/Skamania Fire District 7, and the cities of Camas and Vancouver has been developed and is approved by Attorney Snure.

The draft will replace a similar agreement made between the department's years ago.

The document, to be adopted, must be signed and approved by the member agencies. To facilitate the signature process it would be appropriate for respective Boards to authorize their Chiefs to sign this document.

The Board seconded and unanimously approved a motion to approve District 6's participation and to authorize the Chief to sign the document for the District.

With the retirement of a long time Firefighter/Paramedic and two Firefighters rapidly approaching, staff is recommending the District begin the recruiting process to permit the retention of a 17/18/17 shift assignment at the beginning of 2016.

Additionally, Captain Hollingsworth is planning his retirement.

Staff recommends the Board authorize the recruiting process to hire two Firefighter/Paramedics and one Firefighter position so that these candidates can be enrolled in a January 2016 academy class.

The Board seconded and unanimously passed a motion to authorize the recruitment for three replacement positions, with the potential to expand this to four, in the event of receiving confirmed notification of a planned future retirement during the recruiting process.

There are some alternative training academies available to departments besides the North Bend facility. Staff is to look into these other opportunities and make a recommendation of which avenue the District might wish to follow.

The Liz Loomis company is working on a public information program for District 6 and has advised that arrangements should be made to meet Public Hearing requirements.

The Board seconded and unanimously passed a motion to conduct two Public Hearings regarding a lid lift proposal. The first at 7:30 p.m. on July 7, 2015 immediately prior to the regular Board meeting and at 7:30 p.m. on July 21, 2015 immediately prior to that regular Board meeting.

Materials being prepared by Loomis will be made available for the Board's review prior to each of these Public Hearings.

EXECUTIVE SESSION:

None

ROUND TABLE:

The door signs at Station 151 need to be changed to reflect the agencies that are currently utilizing the facility.

GOOD OF THE ORDER:

The County Council is conducting meetings with the County Fire Marshal regarding possible changes in the fireworks ordinances.

District 6 is planning to staff up coverage for the upcoming 4th of July in view of a prolonged hot and dry spring.

The Board seconded and unanimously passed a motion authorizing the issuance of June payroll warrants for the County Treasurer.

The Board seconded and unanimously passed a motion authorizing June issuance of payroll direct deposits for the County Treasurer.

The Board seconded and unanimously passed a motion to authorize the June issuance of FICA/Medicare withholdings for the County Treasurer.

The Board seconded and unanimously passed a motion authorizing payment of current bills in the amounts of:

Fund 6212	\$261,556.50
Fund 6242	\$45,058.06

Meeting adjourned at 8:31 p.m.

Respectfully submitted,



Brad Lothspeich, Chairman



Richard T. Streissguth, Board Secretary