



Clark County Fire District 6

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MINUTES

**Clark County Fire District 6 Commissioners Meeting
Regular Meeting
Station 61, 6:30 p.m.
April 7, 2015**

Members present: Chairman Lothspeich, Commissioner Bloemke, Commissioner Collins by phone

Meeting called to order. Chief Green led the assemblage in the Pledge of Allegiance.

ADDITIONS TO AGENDA: None

The Board seconded and unanimously passed a motion approving the March 17, 2015 regular meeting minutes and the March 17, 2015 Board workshop minutes and to have them posted for public view and on the website.

CORRESPONDENCE: None

CITIZENS COMMUNICATION: None

COMMITTEE REPORTS:

Safety: None
Parade: No report.

CONSENT AGENDA:

1. Number of Calls Report:

<u>Calls, Mar 2014</u>	<u>Calls, Mar 2015</u>	<u>Calls to Date 2014</u>	<u>Calls to Date</u>
EMS 339	EMS 345	EMS 1004	EMS 1019
Fire 14	Fire 22	Fire 48	Fire 45
Cancelled 91	Cancelled 103	Cancelled 294	Cancelled 288
False Alarm 19	False Alarm 24	False Alarm 56	False Alarm 52
Good Intent 26	Good Intent 19	Good Intent 67	Good Intent 53
Other 17	Other 25	Other 63	Other 65
Total 506	Total 538	Total 1532	Total 1522

CHIEF'S REPORT: None

OLD BUSINESS:

The Board had received and reviewed copies of a draft job description for a new District 6 position – an IT Systems Manager.

Following discussion, the Board made a motion, seconded and unanimously passed a motion to adopt the job description, with the job title of Information Technology Systems Specialist. The motion included the adoption of two modifications to 1.6 and 3.24 to some verbiage in the document. The motion was seconded and unanimously passed.

The Board then addressed the wage and benefits package for the IT position. The beginning salary was set at \$5,700 per month for the probationary first year. Year 2, to commence at the completion of year 1, the salary would increase 5% to \$5,985, and for year 3, to commence at the completion of year 2, would increase 5% to \$6,284. Should the District implement COLA increases for personnel, these would be added to the salary.

The IT position would receive medical and dental insurance, which would include 100% premium payment for the employee and 90% premium payment for dependents, or should the employee opt to do the PPO Plus Plan of 80% employee/80% dependents could be selected. The employee is expected to wear professional attire when at work and will be issued 5 District polo shirts, a District sweatshirt and a District light duty jacket.

The specialist will receive 8 hours per month vacation time, the same holidays off as non-bargaining unit employees, and be entitled to an initial deferred compensation package match of up to \$50 per month.

The position will be a part of the PERS retirement system.

The Chief was authorized to advertise the existence of the new position and to begin the recruiting process.

Board members continue to be reading the draft Policy Manual and indicated it will take considerable time to complete this activity.

NEW BUSINESS:

A Lifepak 12 unit which was replaced and removed from service in 2014 is no longer needed by the District and staff recommends it be declared surplus. The estimated value of the unit which will not receive company support in 2016 is between \$4,000 and \$5,000.

The Board seconded and unanimously passed a motion to declare the Lifepak 12 unit surplus and to offer it for sale with a \$5,000 minimum price.

With the new Squad being placed in service, the replaced Squad is being converted to a shop vehicle. The pump, tank and hose reel are a single unit and are no longer needed by District 6. Staff recommends it be declared surplus and sold.

The Board seconded and unanimously passed a motion to declare the unit surplus with an initial advertised price of \$7,800. The District will first attempt to make the unit available to other local departments.

The old Toshiba telephone system has been replaced and is no longer needed. Staff recommends it be declared surplus and sold. The BTL company, which has provided services on the equipment, might be interested in buying the system and its value is being determined.

The Board seconded and unanimously passed a motion to declare the system as surplus. A sale price will be determined for the Board's future action.

The Board seconded and unanimously passed a motion to adopt Resolution 2015-03, a Fee Schedule and Billing Procedure for Excessive Use of EMS.

Apparent abuse to the EMS program has been noted, where excessive and unnecessary utilization of the District 6 program is occurring. Tracking by EMS staff has determined that one individual has summoned District 6 services 18 times thus far in 2015. The resolution is to address these issues.

Attorney Snure has prepared a Debt Collection Policy for District 6 to utilize in instances where excessive and unnecessary use of the EMS program are subject to receiving a billing for the District's services.

The Board seconded and unanimously passed a motion to adopt the Debt Collection Policy which will address the issues in Resolution 2015-03.

EXECUTIVE SESSION:

The Board moved to Executive Session per RCW 42.30.110(1)(G) and (I) at 8:40 p.m. to consider a personnel performance and litigation issues.

The session was expected to last until 9 p.m. Two 5 minute extensions were announced and the Executive Session ended at 9:10 p.m.

The Chair advised that the Board had taken no action in Executive Session.

ROUND TABLE: None

GOOD OF THE ORDER:

The Board indicated it was its intention to have both Assistant Chiefs receive the same vacation leave benefit. To accomplish this Chief Newberry's leave package needs to be increased to 19.50 hours per month.

A motion was seconded and unanimously passed to increase Chief Newberry's vacation accrual to 19.50 hours a month effective April 1, 2015.

The Salmon Creek Neighborhood Association meeting to be held on April 9th will include a discussion regarding the I-5, 179th Street Interchange.

The AMR company will provide EMS coverage at the Amphitheater, by contract, replacing the event services the District has provided.


District 6 has been a collection point for a Sole4Souls project to collect pairs of shoes for less fortunate countries. A goal of the local program of 25,000 pairs has been exceeded.

The Board seconded and unanimously passed a motion authorizing payment of current bills in the amounts of:


Fund 6212	\$78,867.10
Fund 6242	\$25,647.94

Meeting adjourned at 9:21 p.m.

Respectfully submitted,



Brad Lothspeich, Chairman



Richard T. Streissguth, Board Secretary

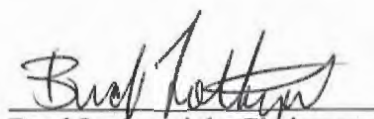
The Local Board for Volunteer Firefighters was convened.

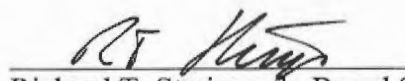
Members present: Chief Green, Commissioner Bloemke, Commissioner Lothspeich, Mark Puch and Board Secretary Streissguth

A motion was seconded and unanimously passed to submit the name of Volunteer Davis Jackson for membership in the Volunteer Firefighter program.

Meeting adjourned.

Respectfully submitted,


Brad Lothspeich, Chairman


Richard T. Streissguth, Board Secretary