



Clark County Fire District 6

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MINUTES

Clark County Fire District 6 Commissioners Meeting
Regular Meeting
Station 61, 7:30 p.m.
December 1, 2015

Members present: Chairman Lothspeich, Commissioner Bloemke, Commissioner Collins

Meeting called to order. Commissioner Lothspeich led the Pledge of Allegiance.

ADDITIONS TO AGENDA: None

The Board seconded and unanimously passed a motion approving the November 17, 2015 regular meeting minutes and to have them posted for public view and on the website.

CORRESPONDENCE: None

CITIZENS COMMUNICATION: None

COMMITTEE REPORTS:

Safety: None.
Parade: None.

CONSENT AGENDA:

The Board seconded and unanimously passed a motion to adopt the Consent Agenda.

Number of Calls Report:

<u>Calls, Nov 2014</u>		<u>Calls, Nov 2015</u>		<u>Calls to Date 2014</u>		<u>Calls to Date 2015</u>	
EMS	326	EMS	353	EMS	3769	EMS	3912
Fire	17	Fire	27	Fire	320	Fire	319
Cancelled	123	Cancelled	102	Cancelled	1143	Cancelled	1153
False Alarm	30	False Alarm	24	False Alarm	231	False Alarm	220
Good Intent	19	Good Intent	28	Good Intent	266	Good Intent	292
Other	21	Other	37	Other	265	Other	303
Total	536	Total	581	Total	5994	Total	6199

CHIEF'S REPORT: None

OLD BUSINESS:

- Facilities Committee and Architect Companies. Battalion Chief Maurer presented an update to the Board as a follow-up to her presentation a month prior. She discussed the Facilities Committee, her contact with stakeholders and potential projects and timelines. BC Maurer fielded several questions about the Facilities Committee, including that all members are career personnel and those attending meetings off-duty were on overtime status.

She discussed her contact with four architect firms known for building fire stations and other commercial buildings.

BC Maurer presented the draft RFQ (Request for Qualifications) to the Board. The RFQ is intended to solicit architectural firms for District projects over the next several years. The draft RFQ provided a list of minimum qualifications for architect firms. Upon review, Board members felt the minimum requirements in the draft were too restrictive and may exclude local firms unnecessarily.

Staff will supply the Board with a list of personnel who will conduct any necessary interviews with architects responding to the RFQ.

Following discussion, the Board determined the first section (A) be removed from the RFQ.

- Personnel Planning. Following up on prior discussions with the Board, the Chief proposed to the Board a third Assistant Chief position be created.

The Board requested a plan for the new position and include showing the duties of each assistant chief.

NEW BUSINESS:

- WFOA 2016 Healthcare Program. The Board seconded and passed a motion approving the 2016 Employer Application and Eligibility/Contribution form.
- Public Education / Public Information Position. The Board discussed making the position full time. The Chief presented a draft job description, employment agreement, recruitment announcement and a salary and benefit schedule.

The Board desired the following revisions: change the degree requirement to “preferred,” no vacation buyback be permitted; no take-home vehicle; for health insurance, the District will pay 100% employee and 80% for eligible dependents; that CPR and Basic First Aid certification be obtained within one year of employment.

In addition, the Board wants a work plan including priorities and expectations to be

presented for review.

- RFQ 2015-01 Fire Station Planning and Design Services. The Board seconded and unanimously passed a motion to approve the RFQ and distribute it as directed, to include the Southwest Contractors Association.
- CBA – Article 44 Light Duty – Modification. Following a negotiation session with Local 1805, revisions were made to Article 44. Presently, there is a restriction to being on light duty only once in a 12-month period. Both parties recognized an issue with this. If a member is on Light Duty for a week and is able to return to work but is re-injured six months later, they are not permitted to be on Light Duty until 12 months had passed. This revision puts it on a rolling 12-months, therefore from the date an employee first goes on light duty, they may be on it for a combined maximum of twelve weeks for the rolling twelve months after that date.

Staff recommended approval of the revision.

The union membership passed the revision and it is now presented to the Board for action. Staff recommended passage by the Board.

The Board seconded and passed a motion approving the revision to Article 44.

- Support Letter Request – Rezone of Residential to Commercial Property. The Chief has received a request to support a position in the rezoning of property. Following brief discussion, the Board did not want the District to take a position on such a request as that is not the function of the Department.

EXECUTIVE SESSION:

The three Board members, the Board Secretary and the Fire Chief went to Executive Session at 8:45 p.m. to discuss the Fire Chief and staff personnel performance evaluations. The Board extended at 9:30 for another forty minutes. The Board returned from Executive Session at 10:10 p.m. and stated it had taken no action.

The Board seconded and unanimously passed a motion to compensate the Fire Chief, the two Assistant Chiefs, the Office Administrator, the Office Assistant, the Facilities and Apparatus Maintenance Specialist, Assistant Maintenance Worker and the Volunteer Coordinator with a two percent (2%) salary increase in 2016.

ROUND TABLE:

- Commissioner Bloemke reported on an upcoming NAEFO meeting.
- A toy drive to benefit Santa's Posse will occur on December 15th at the Salmon Creek Fred Meyer.
- Commissioner Collins reported he recently participated in reading to 1st grade classes at Minnehaha Elementary school.

GOOD OF THE ORDER:

The Board seconded and unanimously passed a motion authorizing Commissioner compensation for November and authorizing payment of current bills in the amounts of:

Fund 6212	\$30,140.98
Fund 6242	\$4,530.56
Fund 6257	\$7,913.20

Meeting adjourned at 10:35 p.m.

Respectfully submitted,



Brad Lothspeich, Chairman



Richard T. Streissguth, Board Secretary