



Clark County Fire District 6

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MINUTES

Clark County Fire District 6 Commissioners Meeting
Regular Meeting
Station 61, 7:30 p.m.
November 17, 2015

Members present: Chairman Lothspeich, Commissioner Bloemke, Commissioner Collins

Meeting called to order. Newly re-elected Commissioner Collins led the Pledge of Allegiance.

ADDITIONS TO AGENDA: None

The Board seconded and unanimously passed a motion approving the November 3, 2015 regular meeting minutes and to have them posted for public view and on the website.

CORRESPONDENCE: None

CITIZENS COMMUNICATION:

Liz Loomis, the consultant who worked with the District in informing the public the importance of the passage of the lid lift proposal, discussed with the Board what went good with the passage of the lid lift and what items that needed to be addressed.

Her firm offers offsite communication services that the District could utilize until a new PIO position could be activated. Her 6 month plan would be available for \$4,000 per month.

The Board took no action on the Liz Loomis proposal.

COMMITTEE REPORTS:

Safety: None.
Parade: Engine 60 participated in the 2015 Veteran's Day Parade in Vancouver.

CONSENT AGENDA:

The Board seconded and unanimously passed a motion to adopt the Consent Agenda.

1. November Payroll Report:

<u>Fire Fund 6212</u>		<u>EMS FUND 6242</u>	
Salaries/Out of Class	\$360,621	Salaries/Out of Class	\$145,882
Volunteer Reimb.	\$0		
Vacation Buy Back	\$2,215	Vacation Buy Back	\$1,621
O.T./FLSA	\$34,307	O.T./FLSA	\$4,571
Deferred Comp.	<u>\$10,475</u>	Deferred Comp.	<u>\$4,000</u>

Total	\$407,618	Total	\$156,074
		(\$563,692)	
<u>Benefits:</u>			
Retirement	\$29,637		
FICA/Medicare	\$16,252		
Medical/Dental Ins.	\$94,997		
Long Term Dis. Ins.	\$791		
Deferred Comp	\$14,475		

2. Financial Report: (11/9/15 balance)

	<u>Cash</u>	<u>Invested</u>
Fire 6212	\$723	\$7,078,106
EMS 6242	\$194	\$3,541,603
Reserve Fund 6257	\$0	\$160,368
Capital Reserve 6258	\$0	\$127,902

CHIEF'S REPORT:

At a recent FFFB meeting, a discussion was held regarding the future status of Engine 151. Engine 151 is jointly owned by District 6 and Clark County Fire & Rescue. District 6 recommends that Engine 151 be declared surplus and if Clark County Fire & Rescue concurred, the vehicle could be sold utilizing a fire apparatus sales service. Small equipment could be District 6 surplus and offered for sale in a District auction. Engine 67 could also be sold through such a company. Small equipment would be declared surplus and added to the current list of surplus items listed on October 26th.

The county refinanced the 151 Bond on the property with a one year extension. This will increase payments in 2016 but create a future savings for the term of the bond.

The county did notify Clark County Fire & Rescue of their intention to take this action and District 6 only learned of the action after it had been adopted.

Outside painting is done at Station 151 and the unusually high bids for inside painting will be rebid.

October 2015 151 responses were 1 for 5 Fire and 7 of 27 EMS – a 25% total response.

Overtime for October was \$43,858 - \$16,149 less than October 2014.

Budget performance – with 83.3% of the year expended, expenditures were 70% for Fire and 74.6% for EMS.

OLD BUSINESS:

The bargaining unit voted to sign the Letter of Agreement regarding JATC at their recent meeting. The Board, which had indicated it would sign the agreement, moved, seconded and unanimously passed a motion to approve the District's participation.

There do not appear to be any financially viable uses to retain the storage units. There is now a December 15th deadline for the unit's removal.

Several local fire districts have expressed an interest in the storage units.

The Board indicated it would declare the units surplus and offer it to the other districts and if there were no takers, the units could be sold on the open market.

The sale price was set at \$750 each if both units were sold together and removed from the premises.

A motion was made, seconded and unanimously passed to move the units from District 6 property at \$750 each for both plus hauling the units from District 6 property.

The Board also seconded and unanimously passed a motion to declare the District 6 portion of Engine 151 as surplus and that it be sold with a minimum fee of \$3,000. It will be necessary for Clark County Fire & Rescue to adopt a similar motion.

NEW BUSINESS:

As directed by the Board and planned for in the 2015 Budget, funds are scheduled to be transferred on November 17th by the County Treasurer's Office for partial reimbursement of the purchase of a BullEx fire training prop and previously described as a loan by the commissioners. The transfer of these funds in the amount of \$35,000 was requested on November 3rd by the Chief on behalf of the Board, to be transferred from Fund 6212 and placed in Fund 6258 Capital Reserve.

The Board seconded and unanimously passed a motion to authorize and approve this action.

Sara Walton has resigned with District 6 effective November 5, 2015.

Staff is working with Firefighter/Paramedic Mike Swanson to handle critical public education business on a temporary overtime basis.

Currently the PIO position salary scale is \$60,000 with \$18,000 in benefits.

The Board directed staff to develop a new PIO/Public Education position and salary ranges for such a position. Partial funding could be drawn from the presently funded but not filled IT position.

The Board seconded and unanimously passed Resolution 2015-05 Property Tax Levy and Adoption of the 2016 Fire Budget.

The Board seconded and unanimously passed Resolution 2015-06 Substantial Need to Increase EMS Levy above inflation.

The Board seconded and unanimously passed Resolution 2015-07 to Authorize 1% Levy Increase for EMS Levy.

The Board seconded and unanimously passed Resolution 2015-08 Property Tax Levy and Adoption of the 2016 EMS Budget.

The Board asked staff to obtain precinct results relative to the lid lift election. It asked that a full size Fire District 6 map showing these results be included.

Representatives of the County Fire Commissioners Association testified at a Board of County Councilors meeting regarding the impact the limited staffing of the Fire Marshal's Office has had on fire department ratings.

EXECUTIVE SESSION: None

ROUND TABLE: None

GOOD OF THE ORDER:

The Board seconded and unanimously passed a motion authorizing the issuance of November payroll warrants for the County Treasurer.

The Board seconded and unanimously passed a motion authorizing November issuance of payroll direct deposits for the County Treasurer.

The Board seconded and unanimously passed a motion to authorize the November issuance of FICA/Medicare withholdings for the County Treasurer.


The Board seconded and unanimously passed a motion authorizing payment of current bills in the amounts of:

Fund 6212	\$256,631.45
Fund 6242	\$45,725.78
Fund 6257	\$15,958.65

Meeting adjourned at 8:55 p.m.

Respectfully submitted,


Brad Lothspeich, Chairman


Richard T. Streissguth, Board Secretary