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MINUTES  
Clark County Fire District 6 Commissioners Meeting  
Regular Meeting  
Station 1, 7:30 p.m.  
February 16, 2010

POST

Members present:  
Chairman Bloemke, Commissioner Collins, Commissioner Spring  
Meeting called to order. Commissioner Spring led the assemblage in the Pledge of Allegiance.

CALL FOR ADDITIONS TO THE AGENDA:

The Board would like to address the upcoming interview with the State Auditor and the Exhaust Filter System under Old Business.

The Board seconded and unanimously passed a motion approving the February 2, 2010 regular meeting minutes and to have them posted for public view and on the website.

CORRESPONDENCE:

The Board was reminded of the scheduled meeting of the Southwest Washington Fire Commissioners Association at Clark 5 on February 18, 2010.

CITIZEN COMMUNICATION: None

COMMITTEE REPORTS:

Safety: Materials included in Board packets.  
Parade: No report.

CONSENT AGENDA:

The Board seconded and unanimously passed a motion to adopt the Consent Agenda.

1. <u>February Payroll Report:</u>			
<u>Fire Fund 6212</u>		<u>EMS FUND 6242</u>	
Salaries	\$304,968	Salaries	\$133,393
Volunteer Reimb.	\$0		
Vacation Buy Back	\$1,354	Vacation Buy Back	\$0
O.T./FLSA	\$42,172	O.T./FLSA	\$7,420
Out of Class		Out of Class	
Deferred Comp.	\$9,775	Deferred Comp.	\$4,275
Total	\$358,269	Total	\$145,088
		(\$503,357)	

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HAZEL DELL - LAKESHORE - FELIDA - SALMON CREEK - MT. VISTA - FAIRGROUNDS

Benefits:

Retirement	\$25,017
FICA/Medicare	\$6,200
Medical/Dental Ins.	\$84,735
Long Term Dis. Ins.	\$716
(Deferred Comp	\$14,050)

2. Financial Report: (2/8/10 balance)

	<u>Cash</u>	<u>Invested</u>
Fire 6212	\$2,924	\$4,032,555
EMS 6213	\$0	\$5,627
Reg. Bond 6223	\$0	\$11,256
Capital Projects 6242	\$1,010	\$2,139,700
Reserve Fund 6257	\$0	\$180

CHIEFS REPORT:

January 2010 overtime showed a significant increase, primarily due to shift replacement/callback caused by vacations and medical leave.

January 2010 budget performance reflects a high percentage expenditure in subtotals 100 and 200 in both Fire and EMS funds. Payment for annual holiday pay for personnel is converted in January, and two months medical insurance premiums are also paid in January. The District makes no premium payment in December for January 2010 medical premiums.

The Clark County Auditor does not plan to close out budget year 2009 until February 19<sup>th</sup> to allow for expenses invoiced in the 2009 budget to be paid.

OLD BUSINESS:

The Board seconded and unanimously passed a motion to adopt an updated Records Policy and Procedure document which included modifications pertaining to records retention.

The long delayed exit interview with representatives of the State Auditor's Office is expected to take place in a week or two. The Auditor will provide the District with one week leave time.

The Chair noted that he was advised that the Board Chair should plan to attend this meeting, and he would do so instead of Commissioner Spring.

Diesel Exhaust Systems have been installed in all first out engines and the Squad. They seem to be working well.

NEW BUSINESS:

A joint meeting with the Board of Commissioners of Clark County Fire & Rescue and District 6 has been scheduled for 7 p.m. on March 3<sup>rd</sup> at Station 151.

The Board seconded and unanimously passed a motion to participate in this meeting, and the Board members indicated they would like to receive an agenda prior to the joint session.

EXECUTIVE SESSION:

The Board moved to Executive Session at 7:45 p.m. for a session expected to last for 30 minutes. The Chair advised the Board would discuss personnel issues.

Following an announced extension, the Board returned to open session at 8:33 p.m.

Upon return to open session the Chair stated the Board had discussed personnel issues in Executive Session and had taken no action.

ROUNDTABLE:

The annual Board workshop will be held at Station 61, beginning at 9 a.m. on February 20, 2010.

Commissioner Spring gave a report on legislation pending at the State level.

The annual Awards Banquet was held and was most successful.

All three Board members attended the State of the County Address.

The annual fire equipment trade show is scheduled for May 14<sup>th</sup> and 15<sup>th</sup> at the Portland Expo.

GOOD OF THE ORDER:

Commissioners Bloemke and Spring plan to attend a WFCOA Saturday Seminar at Ocean Shores on March 27, 2010.

The Board seconded and unanimously passed a motion authorizing the issuance of February payroll warrants for the County Treasurer.

The Board seconded and unanimously passed a motion authorizing February issuance of payroll direct deposits for the County Treasurer.

The Board seconded and unanimously passed a motion to authorize the February issuance of FICA/Medicare withholdings for the County Treasurer.

The Board seconded and unanimously passed a motion authorizing the Preauthorization Invoice Transmittal for Visa charges.


The Board seconded and unanimously passed a motion authorizing payment of current bills in the amounts of:

Fund 6212	\$207,286.54
Fund 6242	\$90,780.12
Fund 6223	\$11,256.35

Meeting adjourned.

Respectfully submitted,

  
Dean Bloemke, Chairman

  
R.T. Streissguth, Secretary