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MINUTES  
Clark County Fire District 6 Commissioners Meeting  
Regular Meeting  
Station 1, 7:30 p.m.  
July 21, 2009

Members present:

Chairman Spring, Commissioner Bloemke, Commissioner Collins by phone  
Meeting called to order. Chief Taylor led the assemblage in the Pledge of Allegiance.

CALL FOR ADDITIONS TO THE AGENDA:

Discussion regarding the 2010 budget.

The Board seconded and unanimously passed a motion approving the July 7th regular meeting minutes and the July 9th special meeting minutes and to have them posted for public view and on the website.

CORRESPONDENCE: None

CITIZEN COMMUNICATION:

Scott Anders, Attorney of 16009 NE 187th Avenue, Brush Prairie, advised the Board that he has returned to Clark County and would be interested in providing legal services to District 6. Mr. Anders has worked previously as a civil attorney for the Clark County Prosecuting Attorney’s Office, has done work for the Clark County Sheriff and Fire Marshal’s Offices as well as having served as a District Court Judge.

He explained he has worked for fire districts and is familiar with the RCW title 52. His billing rate is \$225 per hour, but he noted he rarely submits bills for minor services and consultations, which lower the actual rate of compensation he receives. The Board thanked him for his interest.

COMMITTEE REPORTS:

Safety: No report.  
Parade: No report.

CONSENT AGENDA:

The Board seconded and unanimously passed a motion to adopt the Consent Agenda.

1.	<u>July Payroll Report:</u>		
	<u>Fire Fund 6212</u>		<u>EMS FUND 6242</u>
	Salaries	\$281,939	Salaries \$141,952
	Volunteer Reimb.	\$8,477	
	Vacation Buy Back	\$5,246	Vacation Buy Back \$0

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O.T./FLSA	\$21,372	O.T./FLSA	\$12,037
Out of Class		Out of Class	
Deferred Comp.	\$8,900	Deferred Comp.	\$4,500
Total	\$325,934	Total	\$158,489
	(\$484,423)		

Benefits:

Retirement	\$23,252
FICA/Medicare	\$6,223
Medical/Dental Ins.	\$75,588
Long Term Dis. Ins.	\$564
(Deferred Comp)	\$13,400)

2. Financial Report: (7/1409 balance)

	<u>Cash</u>	<u>Invested</u>
Fire 6212	\$4,624	\$4,549,027
Reg. Bond 6213	\$0	\$26,024
Capital Projects 6223	\$0	\$11,174
EMS 6242	\$1,235	\$2,355,715
Reserve Fund 6257	\$0	\$356,981

CHIEFS REPORT:

Reductions in overtime were noted for June. In 2008 the June overtime was \$65,980, while the June 2009 overtime was \$31,270. Much of the reduction was due to additional staffing.

The May / June Apparatus Report for Station 15-1 was presented. Budget percentages, based on responses, are likely to be 64.22% for District 6 and 35.78% for Clark County Fire & Rescue versus the current 60/40 split. District 6 continues to pay for extra volunteer participation.

District 6 budget performance remains within budgetary expectations.

OLD BUSINESS:

Liz Loomis Public Affairs and Alison Peters Consulting were contacted to ascertain if any cost reductions could be made to their contract proposals.

While some minor reductions could be accomplished, both firms related that for each reduction there was an increased risk in the likelihood of their services not attaining the desired results.

The Board indicated that it did not wish to chance taking the reductions, and voiced full support to enter into contracts with both firms.

A motion was seconded and unanimously passed directing Chief Green to sign contracts with both Loomis and Peters. A cap of \$28,875 was set for the Loomis contract.

Loomis will be asked to submit a timeline that her firm intends to follow. Peters already has submitted her firm's timelines.

The Board agreed with staff recommendation to reduce the number of engines from 9 to 8 the District will keep in service.

A motion was seconded and unanimously passed to declare E69, a 1984 Mack, to be surplus and for it to be made available for auction sale by Montague Auctions in their September sale which is scheduled in Vancouver.

The Board discussed a staff recommendation that a new engine be ordered in 2009 for delivery in 2010. By doing so an end of year price increase of approximately \$13,000 could be avoided.

The 2009 cost of a new engine is approximately \$407,380, including taxes, plus an additional \$60,000 - \$65,000 required for equipment. This price would include the installation of a Ward "no smoke" system.

Several cost savings deductions can be taken by early payment. There are funds available in the budget to purchase an engine, rather than utilize the usual requested bond method of payments.

It was decided that a decision on a new engine should be made later in the year.

A revised policy for recognizing new hires and promotions was presented to the Board for review, with the matter to be placed on the agenda for the next meeting.

#### NEW BUSINESS:

Chiefs from District 6, Vancouver and Clark County Fire & Rescue have met to discuss and evaluate the Clark County Training Program which is being considered. These individuals would be considered the Administrative Board.

The Chiefs are scheduled to meet with the presidents of the union for the three agencies to discuss the concept.

The Chiefs agree the training program concept is acceptable, but there remains many issues which must be addressed, i.e., Vancouver is not a member of the Fairground Fire Facility Board; would the training group be a tenant of Station 15-1, etc.

The Board discussed the possibility of forgoing the admissible 1% increase in the 2010 budget to demonstrate a show of good faith to the community, recognizing the current state of the economy.

The financial impact would be about \$70,000 in the fire budget and \$23,000 in the EMS budget.

The Board felt the matter could be taken up at the fall mini workshop, possibly to be held in mid September.

The Chief is to poll the Board to determine possible dates for the mini workshop. There will be a Finance Committee meeting held prior to the mini workshop.

EXECUTIVE SESSION:

The Board moved to Executive Session at 8:25 p.m. for a session expected to last for 10 minutes.

Returning to Open Session at 8:39 the Chair advised the Board had discussed property issues and had taken no action in the Executive Session.

ROUNDTABLE:

None

GOOD OF THE ORDER:

The CLIP lighting replacement program began.

Plans are being made for District 6 participation at the County Fair and the Station 15-1 open house.

The Board seconded and unanimously passed a motion authorizing the issuance of July payroll warrants for the County Treasurer.

The Board seconded and unanimously passed a motion authorizing July issuance of payroll direct deposits for the County Treasurer.

The Board seconded and unanimously passed a motion to authorize the July issuance of FICA/Medicare withholdings for the County Treasurer.

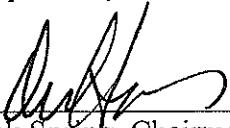
The Board seconded and unanimously passed a motion authorizing the Preauthorization Invoice Transmittal for Visa charges.

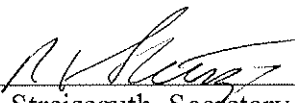
The Board seconded and unanimously passed a motion authorizing payment of current bills in the amounts of:

Fund 6212 Invoices/Payroll/Benefits	\$220,802.22
Fund 6242 Invoices/Payroll/Benefits	\$89,700.45

Meeting adjourned.

Respectfully submitted,

  
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Dick Spring, Chairman

  
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R.T. Streissguth, Secretary