



8800 NE Hazel Dell Avenue ■ Vancouver, WA 98665
(360) 576-1195 ■ Fax (360) 576-1198 ■ <http://ccfd6.org>

MINUTES
Clark County Fire District 6 Commissioners Meeting
Regular Meeting
Station 1, 7:30 p.m.
June 2, 2009

POST

Members present: Chairman Spring, Commissioner Collins, Commissioner Bloemke
Meeting called to order.
Chief Green led the assemblage in the Pledge of Allegiance

ADDITIONS TO AGENDA: None

CORRESPONDENCE: None

Board members were reminded of the Washington Fire Commissioners Association seminar to be held in Longview on June 6, 2009.

CITIZENS COMMUNICATION: None

COMMITTEE REPORTS:

Safety: No report.
Parade: No activity.

CONSENT AGENDA:

The Board seconded and unanimously passed a motion to adopt the Consent Agenda.

Number of Calls Report:

<u>Calls, May 2008</u>		<u>Calls, May 2009</u>	
EMS	347	EMS	382
Fire	57	Fire	61
Total	404	Total	443

<u>Calls to Date 2008</u>		<u>Calls to Date 2009</u>	
EMS	1870	EMS	1779
Fire	262	Fire	277
Total	2132	Total	2056

CHIEFS REPORT:

Board members received copies of the annual Compiled Financial Statement, prepared by CPA Plymale which has been sent to the state as required.

Representatives of the Treasurer's Office and Auditor's Office have met to discuss the method in documenting the Districts tax levies in the annual tax statement. As now done the Districts Fire

Proudly Serving and Protecting Our Community

HAZEL DELL - LAKESHORE - FELIDA - SALMON CREEK - MT. VISTA - FAIRGROUNDS

and EMS levy rates are combined as one on the statement, and are also listed as “non voter approved”. To date no resolution has been reached.

Included in Board packets were the April 2009 Response Reports which noted there were 61 fire and 382 EMS calls. The average turnout time objective was attained 56.15% of the time and response time objectives were met 91.5% of the time.

OLD BUSINESS:

Bids for the energy savings CLIP (Commercial/Industrial Lighting Incentive Program) were received from three firms: Energy Electric, Haskin, and Prairie Electric.

Following a review of the bids staff recommended the District consider the bid from Energy Electric, which had a higher initial net cost, but included a 5 year ballast and 3 year bulb warranty and used higher capacity lighting. Additionally the Energy Electric company shows a 3 year payback compared to Haskins 3.8 and Prairie 4.7 year payback.

Lens replacement from Energy Electric is \$9.95 each, while Haskins charges \$25.

The CLIP rebate of 35% would reduce the \$24,000 Energy Electric company bid by \$8,400.

Upon the recommendation of staff, and with the Clark Public Utilities stated confidence in Energy Electric, the Board seconded and unanimously passed a motion authorizing the Chief to sign a contract with Energy Electric, contingent on the approval of the Clark Public Utilities.

ESCi continues to do preparatory work for the executive search for an Assistant Chief. The Board was asked to set a salary and vacation schedule for the position to be used in the job announcement.

Following discussion the Board seconded and unanimously passed a motion setting the salary range at:

0 – 6 months	\$8,628 per month
6 months to 1 year	\$9,037.84 per month
1 year to 2 years	\$9,444.50 per month
Starting of 3rd year	\$9,878 per month
After three years	Cost of living increase to be equivalent to other administrators

The Assistant Chiefs vacation accrual will be at 16.7 hours per month in year one, 18.1 hours per month in year two, and match other administrators in year three.

It is expected the job announcement drafts will be available for the Boards approval prior to June 22nd.

Another firm offers a program of assessing the Chiefs strengths and weaknesses and then assessing that same criteria for Assistant Chief candidates to determine how the two could be expected to supplement each other's attributes. This matter will be looked into.

NEW BUSINESS:

A representative of the Liz Loomis Public Affairs firm can be present at a Special Board meeting to present information on the service that firm might offer to assist the District in providing the public with information regarding the District and its future needs.

The representatives could be present for a noon meeting on June 29th.

The Board seconded and unanimously passed a motion to hold a Special Board meeting at Station 61 at 12 noon on June 29th to meet with the Loomis firm representative.

EXECUTIVE SESSION:

The Board moved to Executive Session at 8:05 p.m. for a session expected to last for 25 minutes. Returning to Open Session at 8:32 p.m. the Chair advised the Board had discussed personnel issues in Executive Session and had taken no action.

ROUND TABLE:

Chief Green attended the Washington Fire Chiefs conference in Spokane.

Commissioners Spring and Bloemke both attended the Washington Fire Commissioners Association seminar held at Lake Chelan.

District 6 will host the August Southwest Washington Fire Commissioners Association meeting at Station 15-1.

Dawn Johnson, the new Public Education Coordinator employee, began work on June 1st.

GOOD OF THE ORDER:

The annual Fire District 6 Open House will be held at Station 61 on June 6th from noon until 4 p.m.

The Board seconded and unanimously passed a motion authorizing payment of current bills.

Fund 6212 Fire Invoices	\$38,669.16
Fund 6242 EMS Invoices	\$7,394.24


The Board seconded and unanimously approved motions authorizing its member's compensation for May.

Meeting adjourned.

Respectfully submitted,



Dick Spring, Chairman



R.T. Streissguth, Secretary