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MINUTES
Clark County Fire District 6 Commissioners Meeting
Regular Meeting
Station 1, 7:30 p.m.
April 21, 2009



Members present:
Chairman Spring, Commissioner Collins, Commissioner Bloemke

Meeting called to order. Commissioner Collins led the assemblage in the Pledge of Allegiance.

CALL FOR ADDITIONS TO THE AGENDA:

The Board added an item – to discuss initiating a search for a Deputy Chief.

The Board seconded and unanimously passed a motion approving the April 7, 2009 regular meeting minutes and to have them posted for public view and on the website.

CORRESPONDENCE:

There will be a meeting of the Southwest Washington Fire Commissioners Association on May 21, 2009 at Lewis County Fire District #2. All three Board members plan to attend.

CITIZEN COMMUNICATION: None

COMMITTEE REPORTS:

- Safety: Board packets contained copies of an April 15th Health and Safety Report and the minutes of the March 10th Safety Committee meeting. Labor and Industry representatives will conduct an air quality study of District 6 engine bays.
- Parade: The District plans to participate in the May 16th Hazel Dell/Salmon Creek Parade of Bands.

CONSENT AGENDA:

The Board seconded and unanimously passed a motion to adopt the Consent Agenda.

I. April Payroll Report:

Fire Fund 6212

Salaries	\$266,379
Volunteer Reimb.	\$11,830
Vacation Buy Back	\$956

EMS FUND 6242

Salaries	\$145,513
Vacation Buy Back	\$0

Proudly Serving and Protecting Our Community

HAZEL DELL - LAKESHORE - FELIDA - SALMON CREEK - MT. VISTA - FAIRGROUNDS

O.T./FLSA	\$42,162	O.T./FLSA	\$19,988
Out of Class		Out of Class	
Deferred Comp.	\$8,525	Deferred Comp.	\$4,725
Total	\$329,852	Total	\$170,226
	(\$500,078)		

Benefits:

Retirement	\$25,639
FICA/Medicare	\$6,131
Medical/Dental Ins.	\$73,842
Long Term Dis. Ins.	\$564
(Deferred Comp	\$13,250)

2. Financial Report: (4/14/09 balance)

	<u>Cash</u>	<u>Invested</u>
Fire 6212	\$39,151	\$2,856,993
Reg. Bond 6213	\$5	\$31,268
Capital Projects 6223	\$0	\$11,132
EMS 6242	\$12,749	\$1,998,780
Reserve Fund 6257	\$0	\$355,647

CHIEFS REPORT:

The quarterly Risk Management Report was included in Board packets.

An accident, involving an engine from Station 15-1 responding to a call at the Gee Creek rest area, is under investigation. ‘

An overtime summary for the first quarter of 2009 indicated an increase over that experienced in the same period in 2008.

Substantial training expenses, which included the current recruit academy and major house burns, are partially responsible for the increase.

A first quarter budget performance report revealed expenditures are under the expected quarterly percentage of 25%.

Public Education Coordinator testing is ongoing. Thirteen of the fifteen persons scheduled completed the initial exams, and the top three candidates are to undergo Chiefs interviews on April 22nd. Background checks and psychological and physical exams have been scheduled later in April and it is hoped the new employee will join staff by June 1st.

OLD BUSINESS:

Roofing estimates have been submitted by Small Works Roster contractors. Staff is recommending the Board consider having the shop building and Station 62 reroofed this year. These buildings are in the greatest need of roof replacement and both show a high probability of some dry rot which will require attention.

It is expected that the roofs will cost about \$50,000. Funding for roof replacement at Station 61 would be included in the 2010 budget.

Gregg Roofing has met all the bid requirements and staff recommends they be given the contract.

It is planned to use a separate contractor to install gutters on both facilities and installation of leaf guards on the shop.

Clark Public Utilities has reviewed the potential for its energy savings program for the Station 61 engine bay lighting. Tentative cost estimates are about \$23,000, with a rebate of from \$7,000 to \$8,000 to be repaid to the District in two to four weeks following completion of work.

Doing both the Station 62 and shop roofing and energy savings program at this time would allow the District to remain well within the limits set by the 2009 budget.

The Board seconded and unanimously set a motion to contract with Gregg Roofing to do Station 62 and the shop building reroofs.

As additional information is received from Clark Public Utilities and contractors on the Small Works Roster regarding costs and scope of work, the energy savings program will be brought back before the Board for action.

Additional study of utilizing tire siping was presented to the Board with the decision being made that it would not be in the best interest of the District to do so.

Chief Green met with Chief Yager of Clark County Fire & Rescue to discuss the Station 15-1 Resident Program. It appears that Clark County Fire & Rescue cannot provide volunteers for the resident program and does not want to support the current 60/40 split contributed toward District 6 Volunteer Residents.

While Clark County Fire & Rescue does derive substantially more benefit from Station 15-1 than District 6 it is the general feeling that Station 15-1 is really a District 6 station.

The Resident Program will be a topic at the May 2nd Board Workshop.

NEW BUSINESS:

Board packets included a revised Policy 3.0 Emergency Medical Protection document. It provided a new format, renumbering of sections and ensures conformity with the EMS consortium procedures and practices.

The Board seconded and unanimously passed a motion to adopt Policy 3.0 Emergency Medical Protection dated April 21, 2009.

Exhibit C of the Collective Bargaining Agreement provides for the compensation of personnel with specified AA and BA/BS degrees with certain percentage increases above 1st class Firefighter wage.

The Board of Commissioners makes the determination of what degrees constitute a "closely related field".

Staff has recommended that a Bachelor of Science Degree in Environmental Health should be considered as a “closely related field” and that any department personnel holding or attaining such a degree receive the appropriate percentage pay increase.

Staff’s recommendation was that this change be effective on the next pay period, with no consideration being given to any retroactivity.

The Board seconded and unanimously passed a motion to recognize a BS Degree in Environmental Health as a “closely related field” and to implement this during the next pay period, with no consideration of retroactivity.

Under an agreement between Clark County EMS Service District 2 and AMR Ambulance Service, AMR is to reimburse or exchange ALS medical supplies provided by first responders where the patient was transported within the contract area.

District 6, Vancouver Fire and AMR averaged \$5.41 per ALS transport with AMR providing immediate replacement of items costing \$50 or greater.

In 2008 AMR transported 1,048 ALS patients from District 6. District 6 will invoice AMR for \$5,669.

To simplify the process it is recommended that District 6 invoice AMR quarterly \$2.16 for each ALS incident in District 6 as reimbursement for ALS supplies used at the scene with a value of less than \$50. This arrangement is similar to that paid to other agencies.

The Board seconded and unanimously passed a motion to accept the new reimbursement schedule with AMR.

Some cost savings may be possible by purchasing EMS supplies through AMR.

The Chief asked the Board to authorize the commencement of a search for a Deputy Chief. Such a process, using a search agency, can take as long as 9 months.

There has been no internal interest to seek appointment to the position of Deputy Chief.

The Board asked the Chief to contact ESCi as they are comfortable with work previously performed by them for the District and provide cost estimates and other details for conducting a search and provide at the next meeting if possible, noting that ESCi was used by many fire agencies in the nation.

EXECUTIVE SESSION:

The Board moved to Executive Session at 8:07 p.m. expecting to return to Open Session at 8:25 p.m.

Returning to Open Session at 8:27 p.m. the Chair advised the Board had discussed contract and property issues and had taken no action.

ROUNDTABLE:

The Chair reported on fire department related issues that are currently before the State Legislature.

GOOD OF THE ORDER:

The Board will hold a planning workshop at Station 61 at 8 a.m. on May 2, 2009.

Graduation ceremonies for new recruits have been scheduled for May 7th at 7 p.m. at Clark College.

The ESCi report on a joint training program has again been delayed with a new completion date of April 29, 2009.

The Board seconded and unanimously passed a motion authorizing the issuance of April payroll warrants for the County Treasurer.

The Board seconded and unanimously passed a motion authorizing April issuance of payroll direct deposits for the County Treasurer.

The Board seconded and unanimously passed a motion to authorize the April issuance of FICA/Medicare withholdings for the County Treasurer.

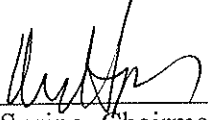
The Board seconded and unanimously passed a motion authorizing the Preauthorization Invoice Transmittal for Visa charges.

The Board seconded and unanimously passed a motion authorizing payment of current bills in the amounts of:


Fund 6212 Invoices/Payroll/Benefits	\$180,697.78
Fund 6242 Invoices/Payroll/Benefits	\$90,216.09

Meeting adjourned.

Respectfully submitted,



Dick Spring, Chairman



R.T. Streissguth, Secretary