



8800 NE Hazel Dell Avenue ■ Vancouver, WA 98665  
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MINUTES

Clark County Fire District 6 Commissioners Meeting  
Regular Meeting  
Station 1, 7:30 p.m.  
December 1, 2009

Members present: Chairman Spring, Commissioner Collins, Commissioner Bloemke  
Meeting called to order.

Assistant Chief Quitslund led the assemblage in the Pledge of Allegiance

ADDITIONS TO AGENDA:

The Board advised it would like to add a swearing in ceremony for Chief Quitslund, and to have the Office Administrator to register Commissioner Collins to participate in the Legislative Day event.

The Board seconded and unanimously passed a motion approving the November 17, 2009 regular meeting minutes and to have them posted for public view and on the website.

CORRESPONDENCE:

Notice was received that there will be a retirement event for District 5 employee Marty James on December 15<sup>th</sup>, Legislative Day will be held in Olympia on January 20<sup>th</sup> and a letter was received from the County Auditor's Office outlining the election of Commissioner Casey Collins to Position 3 on the District 6 Board.

CITIZENS COMMUNICATION:

None

COMMITTEE REPORTS:

Safety: No report.  
Parade: No activity.

CONSENT AGENDA:

The Board seconded and unanimously passed a motion to adopt the Consent Agenda.

Number of Calls Report:

<u>Calls, November 2008</u>		<u>Calls, November 2009</u>	
EMS	364	EMS	356
Fire	58	Fire	42
Total	422	Total	398

*Proudly Serving and Protecting Our Community*

**HAZEL DELL - LAKESHORE - FELIDA - SALMON CREEK - MT. VISTA - FAIRGROUNDS**

<u>Calls to Date 2008</u>		<u>Calls to Date 2009</u>	
EMS	4191	EMS	4116
Fire	690	Fire	689
Total	4881	Total	4805

Board Chairman Spring administered the Assistant Chief Oath of Office to Eric Quitslund.

CHIEFS REPORT:

The Vancouver Housing Authority has been neglect in making their required payments to District 6 for services provided in 2008. Attorney Snure drafted a letter to the VHA for Chief Green to sign, and this has been sent to the VHA.

The State Auditor's exit meeting with District 6 personnel is expected to occur in the near future. An unusual number of situations outside the District have taken place which has led to the delay.

OLD BUSINESS:

None

NEW BUSINESS:

The Board considered the adoption of Resolution 2009-16, a resolution designating personnel who are authorized to use District credit cards, to replace Resolution 2008-05, modifying names and titles of those so authorized.

The Board seconded and unanimously passed a motion naming those authorized with the inclusion of Tina Mensinger, Office Administrator.

Following discussion with the State Field Auditor, Chief Taylor has drafted an Asset Management Policy to ensure the management, control, and accountability of District assets with an organized and consistent approach.

The Board received the policy drafts and will consider its adoption at its December 15<sup>th</sup> meeting.

In order to provide adequate time to receive an update and report from consultant Liz Loomis the Board seconded and unanimously passed a motion to change the meeting time of the December 15<sup>th</sup> meeting from 7:30 p.m. to 6:30 p.m.

The District received an application from the WFCB to participate in its 2010 Employee Benefit Program.

EXECUTIVE SESSION:

The Board moved to Executive Session at 8:15 p.m. for a session expected to last ten minutes. The Board planned to discuss personnel and contract issues.

After several extensions, the Board returned to Open Session at 9:04 p.m. The Chair stated the Board had discussed personnel and contract issues in Executive Session and had taken no action.

ROUND TABLE:

The annual Walk and Knock charitable collection event will be held on December 5, 2009.

Assessed valuations in the District have fallen considerably.

At the recent Fairgrounds Neighborhood Association meeting, representatives of Clark County Public Works reported work on the I-5 134<sup>th</sup> Street interchange is scheduled to start in the spring of 2010.

GOOD OF THE ORDER:

Commissioners Collins and Bloemke attended funeral services for longtime firefighter and District 12 (CCF&R) Commissioner William Hargett.

PIO Johnson provided notice that the winter edition of District 6 news was mailed on November 30<sup>th</sup> and will be sent via email on December 1<sup>st</sup>.

PIO Johnson is working on a Media Relations Operating Guide.

A neighborhood association children's holiday party will be held on December 17<sup>th</sup>. District 6 personnel will assist in this activity again this year.

The Harley-Davidson group made a contribution of toys to Santa's Posse and cash to the Firefighters Assistance Fund Program.


The Board seconded and unanimously passed a motion authorizing payment of current bills.


Fund 6212 Fire Invoices	\$38,383.10
Fund 6242 EMS Invoices	\$7,765.90

The Board seconded and unanimously approved motions authorizing its member's compensation for November.

Meeting adjourned.

Respectfully submitted,

  
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Dick Spring, Chairman

  
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R.T. Streissguth, Secretary