



8800 NE Hazel Dell Avenue ■ Vancouver, WA 98665
(360) 576-1195 ■ Fax (360) 576-1198 ■ http://ccfd6.org



MINUTES
Clark County Fire District 6 Commissioners Meeting
Regular Meeting
Station 1, 7:30 p.m.
June 5, 2007

Members present: Chairman Collins, Commissioner Spring, Commissioner Bloemke
Meeting called to order.

The Pledge of Allegiance was led by Commissioner Spring.

ADDITIONS TO AGENDA:

None

A motion was seconded and unanimously passed to approve the minutes of the May 1, 2007 and May 16, 2007 regular Board meetings and the May 10, 2007 special meeting and to have them posted for public view and on the internal website.

CORRESPONDENCE:

None

CITIZENS COMMUNICATION:

None

COMMITTEE REPORTS:

- Safety: No report.
- Parade: District apparatus and personnel took part in the annual Parade of Bands.

CONSENT AGENDA:

The Board seconded and unanimously passed a motion to adopt the Consent Agenda.

1. Number of Calls Report:

| | <u>Calls, May 2006</u> | | <u>Calls, May 2007</u> |
|-------|------------------------|-------|------------------------|
| EMS | 371 | EMS | 390 |
| Fire | 51 | Fire | 63 |
| Total | 422 | Total | 453 |

Proudly Serving and Protecting Our Community

HAZEL DELL - LAKESHORE - FELIDA - SALMON CREEK - MT. VISTA - FAIRGROUNDS

| <u>Calls to Date 2006</u> | | <u>Calls to Date 2007</u> | |
|---------------------------|------|---------------------------|------|
| EMS | 1731 | EMS | 1811 |
| Fire | 223 | Fire | 268 |
| Total | 1954 | Total | 2079 |

CHIEF'S REPORT:

The District's acquisition of the property immediately north of Station 63 was completed on May 23, 2007 and that tract is now owned by District 6.

The District received a Certificate of Appreciation from the Hazel Dell/Salmon Creek Business Association for its part in making the 2007 parade a big success.

Five applications have been received for the Volunteer Coordinator position. Interviews will be scheduled and arrangements are being made for the psychological exam.

The annual Compiled Financial Statement, required by the State Auditor's Office, was completed by Mike Plymale and was mailed to the state on May 30, 2007.

OLD BUSINESS:

An updated draft job description for the vacant Maintenance worker position has been completed.

Staff recommends the position announcement be advertised both inside and out of the department, with a salary range between \$3,200 - \$3,640 per month plus benefits, to include medical/dental and retirement.

The Board seconded and unanimously passed a motion to advertise the position as described in the updated job description.

Recognizing it was necessary to meet maintenance needs; the Board seconded and unanimously passed a motion to allow the Chief to hire a seasonal temporary employee at \$15 to \$17 per hour with no benefits.

The Board seconded and unanimously passed a motion to adopt Resolution 2007-04 to establish reserve funds as now required by statute.

NEW BUSINESS:

Staff had prepared a list of items which are no longer operational or not needed by the department. The Board seconded and unanimously passed a motion to declare these items to be surplus, and to be sold at public auction by the Montague Auction firm.

The Board asked that the District's Sexual Harassment Policy, which was last updated in 2002, be reviewed.

That document, as well as the District's policies regarding Workplace Violence, and Equal Employment Opportunities and Anti-Discrimination, have been sent to Attorney Snure for review.

EXECUTIVE SESSION:

The Board moved to Executive Session at 7:47 p.m. for a session expected to last until 8:05 p.m.

Returning to Open Session at 8:05 p.m. the Chair advised the Board had discussed a property issue but had taken no action.

GOOD OF THE ORDER:

It was noted that BC Todd Iremonger had been a co-author of the 4th edition of the IFSA Company Officer Manual.

The annual open house was held on June 2, 2007. It was a well attended big success, and the Board expressed its appreciation to the community groups and donors and all who helped make the event possible.

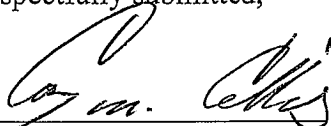
The Board seconded and unanimously passed a motion authorizing payment of current bills.

| | |
|-------------------------|-------------|
| Fund 6212 Fire Invoices | \$38,253.57 |
| Fund 6242 EMS Invoices | \$9,799.15 |

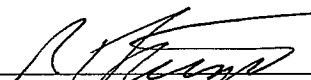
The Board seconded and unanimously approved motions authorizing its member's compensation for May.

Meeting adjourned.

Respectfully submitted,



Casey Collins, Chairman



R.T. Streissguth, Secretary